Time: Thursday, February 10, 2022 @ 9:00 a.m. to 11:00 a.m.
Place: Tuolumne County Board of Supervisors Chambers – Virtual Attendance Only

In order to protect public health and the safety of our Tuolumne County citizens, this Tuolumne County Commission on Homelessness meeting will be physically closed to the public, however the public may participate and comment on any item via teleconference, U.S. Mail, email, or video conferencing through the Zoom platform at the following link:

**Zoom (Video or Audio):** [https://tuolumne-ca-gov.zoom.us/j/84777433810](https://tuolumne-ca-gov.zoom.us/j/84777433810)  Meeting ID: 847 7743 3810

**Telephone (one tap mobile)** +17207072699,,84777433810# US (Denver)
Or Dial by your location +1 720 707 2699 US (Denver)

**Email:** Email comments to Attn: Pandora Armbruster-TCCoH at behavioralhealth@tuolumnecounty.ca.gov

**U.S. Mail:** Mail comments to Attn: Pandora Armbruster-TCCoH, 2 S. Green St., Sonora CA 95370. Written comments must be received no later than 8:00 a.m. on the morning before the noticed meeting.

**Important Public Notice:** In accordance with Governor’s Executive Order N-29-20, Accessibility Requirements, if you need swift special assistance during the meeting, please call (209) 533-6245. Under Executive Order N-25-20, members of the Tuolumne County Advisory Board may participate by teleconference.

### AGENDA

**I. CALL TO ORDER**
- Announcement to attendees that the meeting is being recorded for the purpose of assuring accurate meeting minutes.

**II. ROLL CALL**
[10 min/Kelsey Stone, Pandora Armbruster]
- Introductions during Role Call
- Assure quorum requirements are met.
- Action to Make Findings in compliance with AB 361 (Modified Brown Act Procedures During a Declared Emergency) for the March 10, 2022 Tuolumne County Commission on Homelessness Meeting to meet virtually only.

**III. APPROVAL OF PAST MEETING MINUTES**
[5 min/Kelsey Stone/Attachments]
- 1.13.2022 Meeting Minutes
- 1.20.2022 Special Meeting Minutes

**IV. PUBLIC COMMENT PERIOD (3 minutes per person):**
[15 min. max]
Members of the public may be heard on any item not on the Board’s Agenda. A person addressing the Board will be limited to three minutes. Comments by members of the public on any item on the agenda will only be allowed during consideration of the item by the Board.

**V. SPEAKERS**
a) Homelessness Coordinator Update
[5 min/HHS Staff]

**VI. REPORTS:**
- OFFICERS
  a) Chair [5 min/Tina Welch]
     - Future Speakers’ List
     - Meeting Theme: Check-in and validation of sub-
committees’ directions

- **STANDING COMMITTEES**
  - b) Housing Committee
    [addressed in New Business]

- **AD-HOC COMMITTEES**
  - c) Outdoor Shelter Committee
    [addressed in New Business]
  - d) Navigation Center
    [5 min/Kathleen Haff]
  - e) Resources & Funding Database Development
    [5 min/Rick B-M/attachment]
  - f) Linking Clients w/Support Services
    [5 min/Nancy Scott]
  - g) 5-year Strategic Plan Development
    [5 min/Tina Welch/attachment]

**VII. UNFINISHED BUSINESS**

a) Status of unfilled Commission positions [5 min/Tina Welch]

**VIII. NEW BUSINESS**

a) Housing Committee [20 min/Rick Breeze-Martin/attachment]
   - Review and confirm or offer edits to Committee Formation Language
   - Review and confirm final plan of Committee “intended work areas for 2022”.

b) Outdoor Shelter Committee [20 min/Dana Baker/attachments]
   - Review and approve Outdoor Shelter Site scoring criteria to be forwarded to County Staff for input.
   - Review and approve Community Partners List
   - Approve Outdoor Shelter Ad Hoc Committee to request input on the Outdoor Shelter Site Conceptual Outline from the Community Partners via one of the below options:
     - Survey (phone/email)
     - Zoom meeting (private with community partners)
     - Zoom meeting (open to public)
     - Other

**IX. ANNOUNCEMENTS**

[15 min/Commission Members]

**X. ADJOURNMENT**

This agenda can be made available in alternative formats upon request. Late agenda material can be reviewed at the County Administrators Office, 2 S Green Street, Sonora, CA 95370.

If you require special assistance (i.e., auxiliary aids or services) in order to participate in this public meeting, please call (209) 533-5533 at least 48 hours prior to the start of the meeting to enable staff to make a reasonable accommodation to ensure accessibility to this public meeting.
Tuolumne County Commission on Homelessness  
(Minutes of the meeting of January 13, 2022)  
DRAFT

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20 TCCoH Members = 11 Quorum
I. CALL TO ORDER
The TCCoH Meeting was called to order at 8:31am on 01/13/2022.

II. ROLL CALL
It was noted that Christina Welch request for Kelsey Stone to track incoming members throughout the meeting. It was also noted that when calling roll call if each member could introduce them self’s.

Roll Call:
Christina welch, Dana Baker, Supervisor David Goldenberg, Supervisor Kathleen Haff, Cathie Peacock, Hazel Mitchell, Dick Mitchell, Janette Lambert, Joe Bors, Lori Severson, Rick breeze Martin, Shelly Muniz, Tom Crosby, Mary Rose Rutikanga, Wittney Hawkins
All the following members are present.

County Staff’s Direction to Meet Remotely
Pandora express the county’s recommendation of meeting remotely due to the rise in Covid-19 Cases our county has seen over the last few weeks. A motion was made to meet virtually by Tom Crosby Seconded by Rick Breeze-Martin with the understanding that clarity on this is coming.

Roll Call Vote by Kelsey Stone:

Christina asked for a motioned to be made for a virtual meeting for the Month of February. Shelly Muniz motioned to have a virtual meeting for the month of February; Supervisor Kathleen Haff seconded the motion.

Roll Call Vote Made By Kelsey Stone:
III. Central Sierra Continuum of Care 2019 Strategic Plan

Brief review of Central Sierra Continuum of CARE (CSCoC) Strategic Plan (Oct 2019) found at https://www.centralsierracoc.org/ under “Important Documents”

The Main Goals of the project is to prevent and end homelessness. The goals also consist of very broad spectrum so that each county can develop their own methods of reaching those goals. Moving people who are experiencing homelessness into permanent housing. Helping formally, homeless households retain their housing. Prevent and divert new households from becoming homeless.

Giving the county’s more room to develop goals and achieve them.

V. APPROVAL OF MEETING MINUTES

Approval of December 9, 2021 Minutes. Kelsey was not in attendance due to a state meeting. The formatting will be corrected as time goes on as a new commission the formatting is something that will come together. Kelsey stated several corrections would be made to go over on December’s minutes in February.

VII. PUBLIC COMMENT PERIOD: Members of the public may be heard on any item not on the Board’s Agenda. A person addressing the Board will be limited to five minutes. Comments by members of the public on any item on the agenda will only be allowed during consideration of the item by the Board.

A. Greg Popovich – Mental Health issues that are related to the homeless are in high need. This is something we need to discuss on how we can address the issue and get the help from the state and county.
B. Bryanna from the Mathieson Clinic, Substances abuse disorder assistance. Part of her job is to gather resources for their clients and trying to find housing resources is next to impossible. She is reaching out to seek resources for a list of available resources.
C. Supervisor Kathleen Haff reminded everyone that the pit count is going to be happening Jan 21, 2021.
D. Leonidas asked are the days and times for the Ad-Hocs online as well as the minutes. Dana Baker stated yes they are posted to the website if they are governed by the brown act otherwise they report out on the main meeting.
E. Pablo asked how we understand the personhood. Pablo would like to purpose the ideology of are we looking at this from the problem targetted or personhood.

VIII. SPEAKERS

A. Sonora Police Dept. LT. Jennifer Hannula would like to share with us in regards to the vacating of the homeless camps. The camps are now really spread out now that camp hope has shut down. The policy Sonora PD has apply to any one who is breaking the law however when dealing with the homeless they try to contact BH first to obtain services first. Officer Bell is now the Homeless Liaison for the Sonora PD. They would like to see him involved with our commission.
B. Applicant for “Lived Experience” Commission vacancy- Johnny “Tuck” Briggs. Tuck currently lives at Resiliency Village; move here from Fresno, CA. Where his journey began living down at basin creek for three years. He has struggled with drug addiction and has now been clean and sober for two years. He is highly interested in helping our local homeless people as he can. Collette Such Motioned to recommend Tuck to the BOS Cathie Peacock Seconded, Roll Call Vote:

C. Homeless Coordinator Update- Rebecca Espino, the Recruitment is currently open and will close on the 14th of January the first interview is on January 19, 2022. The position has been transfer over to the CAO’s office. Tracy Riggs will make the final decision. The Homeless social worker position has not been able to move forward with interviews due to Covid-19 exposure and contracting Covid – 19. Social Services is hoping to push forward with interviews the first week of February.

IV. REPORTS

OFFICERS: Nothing to Report

STANDING COMMITTEES:
A) Housing Committee: Rick Breeze-Martin reported the committee did not meet in December due to lack of quorum, they are hoping to meet in January with the help of ATTCA. Rick Stated Supervisors Jaron Brandon is no longer on the committee and is wondering if Supervisor David Goldemberg could set in his place.

AD-HOC COMMITTEES:
B) Outdoor Shelter Committee: Dana Baker stated she asked Joe Bors to give the update. Joe Bors stated the ad-hoc met with the City of Sonora and Board of Supervisors. They received great feedback from numerous agencies. The Ad-Hoc has put together a four-part plan to determine optimal sites and location. They have created a scoring format to rank which sites fit the criteria to have an outdoor shelter. Joe would like to ask if the committee would grant them permission to move forward with the plan. The committee would like to send the form to Tracy Riggs to receive the best results. Rick Breeze-Martin stated he would like to see it included in the agenda packet before making any decisions. Tina has decided to put this on next month’s agenda so that we can include it in the agenda.

Joe reiterated that this is a four-part plan with the intentions of obtaining feedback from the public as well as community stakeholder too.
c) Navigation Center: Supervisor Kathleen Haff reports the navigation center has room for one more member now that Mary Rose is leaving. The navigation center meets once per month. The meetings have been moved to Zoom due to Covid-19 for now. The team has been looking at several models for navigation centers and studying them. They have also been creating a survey to implement a feasibility study. The committee was able to team up the survey with the PIT count survey to help them develop a feasibility study. The next meeting is a very important meeting the committee will be meeting with Amy Arndt who will be working to apply for the grant to have a feasible study. Supervisor Kathleen Haff is asking that we vote at this meeting to send the drafted letter of support.

d) Resources & Funding Database Development: Rick Breeze-Martin reported the sub-committee has room for another to participate and to contact him if interested. The Ad Hoc Committee is working on drafting a relational resources database design continues. The draft anticipated to be done sometime in December would not be done until sometime in January. Ad hoc committee results are still anticipated to be delivered to the Commission in March 2022.

e) Linking Clients w/Support Services: The committee will meet Feb 4, 2022.

V. UNFINISHED BUSINESS

A. Review and confirm work plan of 2022 Commission Goals.

**Summary of Agenda Item:**

Confirm goals for the Commission to work towards/achieve in CY 2022. Note that the Commission may start and/or accomplish additional work, too, but this short list will give County staff and others advance notice so they can plan to be available to support these efforts.

**Work plan of 2022 Commission Goals:**

- Support establishment of a Navigation Center.
- Identify sites with potential to replace Camp Hope for outdoor sheltering (tents, vehicles).
- Identify sites with potential to be used in a Safe Parking Program.
- Support application for Project Home key grants with help as requested by lead County Agency.
- Create a 5-year plan of action for the Tuolumne County Commission on Homelessness.
- Mitigate homelessness by collaboratively working with and supporting those entities addressing the need for more affordable housing.


C. Address the Development of a Commission Strategic Plan: Created a small ad-hoc committee to develop a Five-year plan for the commission. Tina was not able to get everyone together over the holidays. In January the group will work together to bring back a proposal in February.

**XI. NEW BUSINESS**

A. Summary of 1.10.2022 Governance Committee meeting for Central Sierra Continuum of CARE, and why it matters to TCCOH. Tina wanted to take a few minutes to have Dr. Davis to explain this. Dr.Davis states over all regional focus of prevention and ending of homelessness. Within that is the government’s committee. They are now working on having information from each of the commissions and there county’s on what they are doing and what their current goals are. The continuum of care funds a lot of programs such as HUD housing and so many more. An action plan consisting of varies requirements is coming soon but the template has not yet been posted on the state’s website. (For more information see agenda) More information to come next month as well.

B. Annual Ethics Training Overview: [https://localethics.fppc.ca.gov/login.aspx](https://localethics.fppc.ca.gov/login.aspx)  
Kelsey has shared that the Ethics Training does need to be completed by April, and the certificate turned in via email to kstone@tcsos.us.

**XII. ANNOUNCEMENTS**

Tina Welch – Read the draft letter to Maureen Frank to the Commission. Supervisor Kathleen Haff made a motion to place this on the agenda as an emergency item on to the agenda. Collette Such Seconded. We no longer have quorum so we cannot proceed.
X. ADJOURNMENT

Christina called the meeting to end at 11:23 am
Tuolumne County Commission on Homelessness  
(Minutes of the meeting of January 20, 2022)  
DRAFT

I. CALL TO ORDER
Christine Welch called the meeting to order at 9:13 AM

II. ROLL CALL
Christina Welch, Supervisor Kathleen Haff, Cathie Peacock, Supervisor David Goldenberg, Shelly Muniz, Leann Hatton, Rick Breeze- Martin, Tom Crosby, Lori Severson, Wittney Hawkins, all present. Eleven members present filling quorum.

III. CONSIDERATION OF LETTER OF SUPPORT OF CDBG GRANT PROPOSAL

I. The letter to Maureen Frank was read out loud to the entire group please see the attached letter for further details.(Attachment located with the agenda)

II. Reviewed letter supporting grant proposal to be made by Tuolumne County Administration for a California Department of Housing and Community Development Block Grant to fund a feasibility study for a possible Navigation Center for Tuolumne County.

III. A motion was made to approve the letter to Maureen Frank by Supervisor David Goldenberg, Lori Severson seconded. Open for discussion, no members had any comments Tina moved forward for a roll call vote.

All members were in favor.

X. ADJOURNMENT

I. Christina Welch Adjourned at 9:19 Am
January 27, 2022

To: TC Commission on Homelessness (CoH)
    cc. Tina Welch, Dana Baker, Kelsey Stone,

From: Rick Breeze-Martin

Subject: Ad Hoc Resources Database Development Committee Report for the February CoH meeting

The Ad Hoc Committee work on drafting a relational resources database design continues. The draft anticipated to be done sometime in January is not available for the February TC CoH meeting. Ad hoc committee results are still anticipated to be delivered to the Commission in March 2022.
The Vision of the TC COH is that Tuolumne County has adequate safe, healthy, and affordable shelter and housing options for all of the people that live in Tuolumne County.

Ad Hoc Committee Meeting
Wednesday October 6, 2021
1:00 p.m. to 3:00 p.m.

A-TCAA Sonora Office
427 N. Highway 49
Sonora, CA. 95370

AGENDA

I. CALL TO ORDER
2 min. Rick (Commission Liaison / Facilitator)

II. ROLL CALL
2 min. Rick

III. APPROVAL OF PREVIOUS MEETING MINUTES
Not Applicable (1st Ad Hoc Committee meeting)

IV. SPEAKERS
a) Discussion and possible action on creating a list of potential future speakers
10 min. Rick (Liaison / Facilitator)

V. UNFINISHED BUSINESS
None (1st meeting)

VI. NEW BUSINESS
a) Committee organization:
   o Discussion on establishing the Ad Hoc Committee’s meeting dates and times.
   10 min. Facilitated by Rick
b) Committee support procedures: Discussion for action regarding Committee procedures
   • Agendas & agenda packets: to be done by the Ad Hoc Committee Liaison / Facilitator.
   • Meeting Minutes: to be done by the Ad Hoc Committee Liaison / Facilitator.
   • Other related and appropriate support procedures
   10 min. Facilitated by Rick
c) Discuss the Ad Hoc Committee’s approach (strategy) to research and identify resources and funding opportunities for inclusion in a Commission database: (see approved By-laws Art. I Name and Objectives I.5 & I.6; Art. II Responsibilities and Functions II.1 & II.2)
TC CoH Ad Hoc Resources Database Development Committee

- Inventory and assessment of local, regional and national resource organizations to identify services provided, gaps and needs, such as but not limited to:
  - Health
  - Housing
  - Employment
  - Transportation
  - Compliance
  - Community maintenance
  - Any and all matters related to homelessness, at risk of homelessness, and transients

- Inventory assessment of local, regional, and national funding sources related to financing homeless related activities, projects and or programs for inclusion in a Commission database, such as, but not limited to:
  - Health
  - Housing
  - Employment
  - Transportation
  - Compliance
  - Community maintenance
  - Any and all matters related to homelessness, at risk of homelessness, and transients

- Other resource or finance opportunities to be considered as appropriate

35 min./ Facilitated by Rick

d) Discuss the Ad Hoc Committee’s approach to developing and recommending to the TC CoH concepts to pursue for available funding opportunities

25 min./ Facilitated by Rick

e) Discuss how to structure and what to include in the Committee’s final report on its work including findings and recommendations. (Final report is due for the Commission’s March 2022 meeting.)

20 min./ Facilitated by Rick

VII. ANNOUNCEMENTS

6 min./ Ad Hoc Committee Members

VIII. ADJOURNMENT
Date: February 2, 2022
To: Tracie Riggs, County Administrative Officer
From: Christina Welch, Tuolumne County Commission on Homelessness (TCCOH) Chair
Subject: TCCOH Goals for 2022

Background:
The Tuolumne County Commission on Homelessness was established to create a permanent, public, diverse and capable team to address the many facts of homelessness and create a channel for public participation. This team first met in April 2021. We have since established by-laws and currently have six sub-committees:

- Standing Housing Committee
- Outdoor Shelter Ad Hoc Committee
- Navigation Ad Hoc Committee
- Resources Database Development Ad Hoc Committee
- Linking Clients w/Support Services Ad Hoc Committee
- 5-Year Strategic Plan Development Ad Hoc Committee

Though the 5-Year Plan is not yet begun, the Commission agreed to its main items of work for C.Y. 2022. To aid you in representing the Commission in the Board of Supervisors’ annual work prioritization retreat session in February 2022, the TCCOH would like to present to you our proposed workplan.

Workplan of 2022 TCCOH Goals:

- Support establishment of a Navigation Center
- Identify sites with potential to replace Camp Hope for outdoor sheltering
- Identify sites with potential to be used in a Safe Parking Program
- Support application for Project Homekey grants as requested by lead County Agency.
- Create a 5-year plan of action for the Tuolumne County Commission on Homelessness
- Mitigate homelessness by collaboratively working with and supporting those entities addressing the need for more affordable housing.

Please let me know if you would like further details or explanations. We look forward to working with you in the coming year.

Sincerely,
Christina Welch
TCCOH Chair
January 30, 2022

To:      TC Commission on Homelessness (CoH)  
cc  Tina Welch, Chair; Dana Baker, Vice-Chair; Kelsey Stone, Secretary

From:    Rick Breeze-Martin

Subj.:   Housing Committee status report to the February 22, 2022 Commission meeting (amended)

The TC CoH Housing Committee meeting scheduled for January 20, 2022 met on-line. A Committee quorum was present that included Colette Such, Joe Bors, LeeAnn Hatton, Rick Breeze-Martin and Tom Crosby. Also attending was the Commission Chair Tina Welch (as ex officio member of the Committee) and CAO Tracy Riggs (representing staff).

Highlights of the January TC CoH standing Housing Committee included:

• Approved the November 2021 Committee meeting minutes (copy attached);
• Completed the Continuum of Care (CS 256) speaker item with Joe Bors answering a few questions;
• Continued discussion on the Committee’s work plan with the Chair focusing on 4 work areas for 2022 that will be follow-up with ad hoc committee task assignments at the February Committee meeting.
  o Opportunities for more affordable housing;
  o Review housing planning & permitting policies, procedures and regulations as they relate to homelessness;
  o Community partners based sanctioned outdoor shelter program;
  o Liaison, communications & coordination with shelter and housing organizations in the county.
• Received and update from Joe Bors and Tom Crosby on the ad hoc outdoor shelter committee status;
• Chair reported out to the Committee on contact with County Counsel regarding including non-voting members on the Committee and non-voting participants in ad hoc specific work tasks;
• Committee discussed its Commission approved formation language, this conversation will continue

Commission Action Item Request:

The Standing Housing Committee Requests that the Commission accepts and affirms its proposed 2022 focus on 4 specific work areas. The Committee has discussed these areas, along with several others, in two different meetings. The Commission has been presented with these proposed work items in the strategic plan model (in the midst of a lot of other items). Two of the four areas (affordable housing and outdoor shelter) were approved by the Commission as part of its list of 2022 intended work areas; these two areas fall within the formation language of the Housing Committee. It seems appropriate to assign these two Commission approved work areas to its standing Housing Committee to do the basic work in these areas and bring information and recommendations back to the Commission for action. With Commission acceptance and affirmation, the committee chair is prepared to work with committee members to make specific task assignments at the February Committee meeting. The four proposed 2022 Housing Committee intended work areas requested to be approved by the Commission are:
  o Opportunities for more affordable housing;
  o Review of housing planning & permitting policies, procedures and regulations as they relate to homelessness;
  o Community partners based sanctioned outdoor shelter program;
  o Liaison, communications and coordination with shelter and housing resource organizations in the County
For Commission Consideration: Housing Committee - Formation Language

The issue of what the standing Housing Committee’s scope of work entails has been raised by different Commissioners and others. The Committee is working within the frame of its formation language (see below), the Commission’s by-laws, and public meeting requirements. The Committee will continue to operate within this framework unless it is changed by the Commission. Below is the Committee formation language if the Commission wants to review it and either affirm or change the language.

Description: The Housing Committee is formed by the TC COH to address how to best support, coordinate and expand availability of affordable healthy and safe housing for the short, medium and long term needs of all of our communities’ homeless or near homeless. Types of housing opportunities for the Committee to address include, as appropriate and not limited to, safe, healthy and affordable shelter choices: in campsites, transitional housing, rental housing (e.g. campsites, rooms, apts., houses, etc.) and home ownership. Homeless populations come with many unique and diverse needs for housing and a variety of resources to help themselves; Housing Committee solutions will seek to develop housing opportunities that recognize and build on resources and capacity of the individual participating homeless. The Housing Committee will establish and sustain a working relationship of support and coordination with the many different housing providers in Tuolumne County. Local housing providers include, but is not limited, to organizations that are: non-profit, government, private business, faith based, or informal community organizations.

The Housing Committee will analyze and assess the County’s homeless population’s range of housing needs, housing availability and affordability, gaps in healthy, safe, affordable, and available housing needing to be filled – either in additions or expansions. The Committee will, as is reasonable and feasible, help local housing providers improve the effectiveness of homeless access to housing, help providers improve capacity and develop new and innovative housing projects, identify and help providers acquire project funding for housing and/or housing assistance support. And, to help develop continuous quality improvement as a characteristic of Tuolumne County in providing safe, healthy, affordable, available and appropriate housing.

Committee Speakers Recommendation to the Commission:

The Housing Committee brainstormed an initial list of speakers / research sources. More Committee recommendations for speakers may be added later. In coordinating with the Commission Chair it was agreed that the Committee’s list be sent to the Commission to identify those speakers appropriate for the whole Commission (then if the committee wants a more in-depth discussion they can invite the speaker to follow up with the Committee.) What speakers the Commission does not select for the whole group to hear may then be invited by the Committee. Recommended for Commission consideration are:

- Rebecca Espino, TC HHS
- Quincy Yaley, TC CDD
- TC Housing Committee
- CNVC
- Habitat for Humanities
- Resiliency Village
- CSAC / RCAC
- Greg Popovich
- Adam Wilson
- Silver Spur

The next Housing Committee meeting is scheduled for Thursday, February 17, 2022 from 1pm to 3 pm online via zoom. (A draft agenda is attached; this draft may change before the final is posted.)
Minutes

I. CALL TO ORDER
   Chair called the meeting to order at 1:05 pm

II. ROLL CALL
    Colette Such, Joe Bors, LeeAnn Hatton, Rick Breeze-Martin, Tom Crosby
    Absent: Jaron Brandon

III. APPROVAL OF PREVIOUS MEETING MINUTES
    Joe moved approval of the Oct. 20th meeting Minutes, Tom seconded; motion passed with 4 ayes and 1 abstention (Colette)

IV. PUBLIC COMMENT
    Leonides Russel with the Mother Lode League of Women Voters introduced herself as a League observer.

V. REPORTS
    Officers:
    a) Chair No Report
    b) Vice-Chair Tom provided a brief introduction of the TC Business Council and its formation of a "Housing Taskforce" to enable development of housing in support of business growth.

   AD-HOC COMMITTEES None

VI. SPEAKERS
   a) Central Sierra Continuum of Care (CA 256) - Joe Bors or Denise Cloward

   Joe Bors presented an overview of the Central Sierra Continuum of Care (CA 256) which consists of the Counties of Amador, Calaveras, Tuolumne and Mariposa. The consortium was organized by ATCAA (a JPA created by Amador and Tuolumne Counties); ATCAA provides administration and staff support for CA 256, including accountability oversight for the regional collaboration. The consortium’s purpose is to meet federal and State requirements for Homelessness funding channeled through the State to designated continuums of care (i.e. CA 256). All Homeless funds provided to CA 256 are distributed to its member Counties consistent with an approved distribution system that includes direct County allotments and an RFP based grant awards process evaluated and overseen by the consortium. Another requirement of funding is to use of the Homeless Management Information System (HMIS).
Included in the report was a summary of how the Counties work together in the consortium to meet funding eligibility, and a general overview of the status of CA 256 activities. Counties are expected to develop plans to address needs, create RFPs to enlist organizations to execute programs, and obtain funding through the CA 256 process. A concern was raised regarding Tuolumne County’s involvement in the federal and State approved CA 256 funding distribution system and the required HMIS. (Additional information / insight may be found on the Jan 22-24 2020 BOS public recording.) A committee discussion ensued, highlighting concerns related to CA 256 expectations, County Staff direction, Board of Supervisor actions, and an apparent reduction in transparency with the County. The committee is interested in better understanding these related issues and how the Committee might help. This topic is to continue at the December 2021 Housing Committee meeting.

A related short conversation indicated that the coordination of efforts between ATCAA and CA 256 with the City of Sonora is working well. Since the topic is largely about funding, a question was asked about the linkage to the Ad Hoc Resources Database committee. Our Chair clarified the ad hoc work is to design a relational database of local service / resource providers and their sources and needs for funding, along with available funding opportunities; essentially a platform for research, information sharing and providers collaboration. It was also mentioned that information obtained by Supervisor Brandon related to County homeless funds spending may be shared by the Supervisor at the next meeting. To be continued.

VII. UNFINISHED BUSINESS

a) Continued discussion and possible action on October 20th agenda item VI a) potential future speakers

The Committee discussed asking Mary Rose Rutikanga, Sonora City Administrator, to share her insights and input before she leaves. Collette Such agreed to invite Mary Rose to speak at the Dec. 16th meeting.

The Committee also discussed asking Kellae Brown, former County Homelessness staff for her insights and input from her experience as County Homelessness staff. LeeAnn Hatten agreed to ask Kellae if she would be interested in speaking to the Committee.

b) Continued discussion for possible action on October 20th agenda item VIII c) selection and prioritization of near-term (next 12 months), mid-term (next 5 years) and long-term (5 to 10 years+) housing needs and opportunities to address (ref. Oct. 20, 2021 minutes)

As a follow up action on item VIII c of the Oct. 20th Committee meeting, Rick and Tom were to develop a draft Committee work plan development process and initial draft work plan for the November meeting. The existing Tuolumne County 2019 Homelessness Plan and subsequent Chart of Solutions was to be the starting base document for developing the Housing Committee work plan. The draft Committee work plan was included in the November meeting agenda packet and discussed by the Committee.

Discussion related to the committee draft work plan was wide ranging and brought up multiple issues of concern and opportunity to address for such a work plan, including such as:

- The plan objectives address current year quarters and leads to next year’s work tasks schedule
- The Chair described how our Committee can expand its work capacity and participation by creating Ad Hoc groups lead by existing voting Committee members with additional non-voting members.
- The Chair will confirm with County Counsel as to the Committee’s legal authority to create Ad Hoc Committees or work assignments that include voting and non-voting members.
- Adding Gantt, PERT, or CPM charts would help visually communicate the work plans across multiple goals, with multiple objectives distribution of related linkages and timing benchmarks.
With so much work going on in the plans, future Committee meetings might shift to every other month with the ad hoc work groups doing most of the Committee “work”

The work plan suggests that the work experience of the TCCOH Outdoor Shelter Ad Hoc be picked up by the Housing Committee. Chair proposed an objective for a "Program" that would develop multiple Sanctioned Camp Sites and also Sanctioned Vehicle Parking locations.

The definition of “Housing” related to the Committee’s range of consideration arose and differences briefly discussed; Chair moved the agenda and indicated this topic will be on the next meeting agenda.

The Commission’s Ad Hoc Outdoor Shelters letter to be delivered to the BOS on Dec. 14th and that some Ad Hoc members are diverting to support a revisit of a Room-Key initiative was touched on.

Outdoor Shelter Program property identification and acquisition along with the Committee operating outside County government into the realm of coordinating broader community organizations arose.

Brief discussion relative to the need for TCCOH and perhaps the Housing Committee specifically to establish its needs for County Staff resources in order to accomplish the goals and objectives.

It was noted that the limitations of some State funding tied to Outdoor Shelter locations distance to services being one mile and how these limitations impact rural Counties. To be continued.

VIII. NEW BUSINESS

a) Discussion for possible action of adding non-voting members to the Housing Committee

Chair tabled this item by consensus for future Committee meeting.

b) Consideration for possible action of creating a Housing Committee Ad Hoc Sanctioned Shelter Committee (draft Ad Hoc Committee formation wording in agenda packet attachment).

IX. Committee Members’ input to the next meeting agenda

- Continue the discussion of the Committee’s scope of work in term of shelter and/or housing
- Status of the BOS response to the Outdoor Shelter letter from Commission leadership

X. ANNOUNCEMENTS

Joe Bors’ indicated ATCAA is close to obtaining an emergency housing property in Jackson

X. ADJOURNMENT  Chair adjourned the meeting at 3:02 p.m.
The Vision of the TC COH is that Tuolumne County has adequate safe, healthy, and affordable shelter and housing options for all of the people that live in Tuolumne County.

TC CoH Housing Committee Meeting
Thursday, February 17, 2022
1:00 p.m. to 3:00 p.m.

Place: Virtual Attendance Only

In order to protect public health and the safety of our Tuolumne County citizens, this Tuolumne County Commission on Homelessness’ Housing Committee meeting will be physically closed to the public, however the public may participate and comment on any item via teleconference, U.S. Mail, email, phone or video conferencing through the following meeting link:

Join TCCoH – Standing Housing Committee Zoom Meeting
https://tuolumne-ca-gov.zoom.us/j/86028526256

Meeting ID: 860 2852 6256
One tap mobile +13462487799,,86028526256# US (Houston)
Dial by your location +1 346 248 7799 US (Houston)
Find your local number: https://tuolumne-ca-gov.zoom.us/u/kvrsSTt8I

See more on participation procedures at the end of the agenda below

DRAFT AGENDA

I. CALL TO ORDER - Chair 2 min./

II. ROLL CALL 2 min./

III. APPROVAL OF PREVIOUS MEETING MINUTES 5 min./
Draft Minutes of January 20, 2022 meeting attached

IV. PUBLIC COMMENT 10 min. max

V. REPORTS
Officers:
a) Chair 3 minutes
b) Vice-Chair 3 minutes

AD-HOC COMMITTEES None

VI. SPEAKERS None this meeting
VII. UNFINISHED BUSINESS

a) Continued consideration and possible action on potential speakers (see previous list attached) 10 min

b) Continued discussion for possible action of the Jan. 20, 2022 items VII b) & c): draft Committee work plan tasks (b) and sanctioned outdoor shelter (c); (see attached draft 2022 plan specific tasks) 25 min.
   i. Opportunities for more affordable housing;
   ii. Review housing planning & permitting policies, procedures and regulations as they relate to homelessness;
   iii. Community partners based sanctioned outdoor shelter program;
   iv. Liaison, communications and coordination with shelter and housing resource organizations in the County.

c) Continued discussion with possible action regarding the Housing Committee formation language and related scale and scope of work to be done by the Committee. 10 min.

VIII. NEW BUSINESS

a) Discussion and possible action on Housing Committee input to the Homelessness Commission’s Strategic Plan development (see attached discussion framing description) 15 min.

b) Discussion and possible action on housing availability and affordability in Tuolumne County (see attached discussion framing description) 15 min.

c) Discussion and possible action on generating an initial list of potential non-voting participants appropriate for either the Committee and/or any of its specific task work efforts 10 min.

IX. Committee Members’ input to the next meeting agenda 5 min.

X. ANNOUNCEMENTS

Committee Members 5 min.

X. ADJOURNMENT

Participation Procedures

s Mail: Mail your comments to 2 S. Green St. Sonora, CA 95370 c/o Pandora Armbruster. Written comments must be received no later than 8:00 a.m. on the morning of the noticed meeting.

Email: Email comments to Attn: Pandora Armbruster-TCCoH at behavioralhealth@tuolumnecounty.ca.gov
Emailed comments must be received no later than 8:00 a.m. on the morning of the noticed meeting.

U.S. Mail: Mail comments to Attn: Pandora Armbruster-TCCoH, 2 S. Green St., Sonora CA 95370. Written comments must be received no later than 8:00 a.m. on the morning before the noticed meeting.

Important Public Notice: In accordance with Governor’s Executive Order N-29-20, Accessibility Requirements, if you need swift special assistance during the meeting, please call (209) 533-6245. Under Executive Order N-25-20, members of the Tuolumne County Advisory Board may participate by teleconference.
TCCOH
Outdoor Shelter Ad Hoc
Briefing Document
02-10-22

Goal:

To bring a proposal for an outdoor shelter site from TCCOH to the Tuolumne County Board of Supervisors for their consideration.

Plan:

1. Present Conceptual Outline of proposal to the Board of Supervisors, City Council, and Tribes for direction on moving forward - Done

2. Partner with County and City Staff on Proposal Development
   a. Develop site scoring criteria - Currently Proposed
      i. Staff review and provide input - Currently Proposed
   b. Develop site model options, review against current ordinances - In Progress
      i. Staff review and provide input - Not Yet Started
   c. Staff generate list of all available public properties with suitability relevant to Scoring Criteria - Not Yet Started
      i. Staff and TCCOH collaborate on scoring properties to determine top site selections - Not Yet Started
   d. Staff and TCCOH collaborate on RFP criteria for site management services and private site acquisition (if no suitable public sites exist) - Not Yet Started

3. Engage Community Partners
   a. Identify list of community partners to engage on this project - Currently Proposed
   b. Invite input (general feedback, concerns, interest in developing proposal, interest in providing services to site, etc.) from all identified community partners - Currently Proposed
   c. Request community partner speakers to join us at TCCOH meetings to provide their perspective and feedback - Ongoing

4. Aggregate Feedback from Community Partners
   a. Compile and review feedback - Not Yet Started
   b. Develop a list of key considerations that addresses concerns - Not Yet Started
   c. Engage willing participants to be included in Part 5 - Not Yet Started

5. Develop Final Outdoor Shelter Proposal
   a. Develop a final proposal with top recommended sites and including options for types of outdoor shelter site models ranging from open space to tiny homes, along with cost estimates, ordinance compliance, etc. - Not Yet Started
   b. Present final proposal from TCCOH to the Board of Supervisors for their consideration - Not Yet Started
To: Tuolumne County Staff  
From: Tuolumne County Commission on Homelessness  
Subject: Request: Outdoor Shelter Site Scoring Criteria Input

Dear Staff,

Following direction from the Board of Supervisors at the December 21, 2021 Board Meeting for the Tuolumne County Commission on Homelessness (TCCOH) to move forward in collaboration with County staff in developing a proposal for an outdoor shelter site as presented in Attachment A (Conceptual Outline), TCCOH is respectfully requesting input from County staff on the following:

- Outdoor Shelter Site Scoring Criteria *(Exhibit 1)*

The Outdoor Shelter Site Scoring Criteria *(Exhibit 1)* is intended for all potential properties to be systematically and transparently evaluated for the purpose of determining which best fit the agreed upon objectives for such a site. There are ten weighted 10-point criteria. Note that “Affordable and Acquirable” and “Adjacency” are given the most weight (15) because they are least able to be resolved if low-scoring while “Set Up Time” is given the least weight (5) as it has less effect on the overall feasibility of the project. Additionally, examples of the sliding point scale are provided for each of the criteria to help guide the evaluator toward a point score.

At this time, TCCOH is requesting County staff to review and provide input on the Outdoor Shelter Site Scoring Criteria to TCCOH in order for it to be finalized at the March 10, 2022 TCCOH meeting.

Lastly, please see the Holistic Approach Diagram for Mitigating Homelessness *(Exhibit 2)* for further context of this proposed outdoor shelter site as an early stepping stone toward attaining housing independence. The Outdoor Shelter Ad Hoc Committee is one part of a holistic approach to combat homelessness while other TCCOH committees include the Navigation Center Committee which aims to provide a first stop to find resources for people experiencing homelessness and the Housing Committee which is looking at longer term and more permanent housing options.

Thank you for your collaboration on this proposal.

Respectfully,

____________________________
Christina Welch
TCCOH Chair

____________________________
Dana Baker
TCCOH Vice Chair
# Exhibit 1: Outdoor Shelter Site Scoring Criteria

<table>
<thead>
<tr>
<th></th>
<th>Weight</th>
<th>Scoring Range (Points)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Affordable or Acquirable</strong></td>
<td>15</td>
<td>Affordable or Acquirable: Near Zero Cost, County Owned, Low lease or &lt;$250K, Acquirable, Marginal affordability or acquirability, Expensive, Not currently for sale</td>
</tr>
<tr>
<td><strong>Zone Clearance</strong></td>
<td>10</td>
<td>Zone Clearance: Zoning acceptable for outdoor shelter, Zoning changes required but feasible, Zoning changes required but unlikely, Zoning cannot support an outdoor shelter</td>
</tr>
<tr>
<td><strong>Set Up Time</strong></td>
<td>5</td>
<td>Set Up Time: &lt;6 mo., 6-12 mo., &gt;12 mo., Geographically not feasible</td>
</tr>
<tr>
<td><strong>Security</strong></td>
<td>7.5</td>
<td>Security: Already fenced, near enforcement services, Not fenced, near enforcement services, Not fenced, or near enforcement services, Security &amp; Safety needs cannot be met</td>
</tr>
<tr>
<td><strong>Fire Safety</strong></td>
<td>10</td>
<td>Fire Safety: Defensible space meets requirements, fire hydrant within proximity, Defensible space meets requirements, no fire hydrant within proximity, Defensible space clearing required, Cannot meet defensible space requirements</td>
</tr>
<tr>
<td><strong>Near Services</strong></td>
<td>10</td>
<td>Near Services: Walking distance &lt;1 mile, 1&lt;3 miles, &gt;3 miles</td>
</tr>
<tr>
<td><strong>Utilities</strong></td>
<td>10</td>
<td>Utilities: Power &amp; Water onsite, Water or Power onsite, No Water or Power onsite, Utility needs cannot be met</td>
</tr>
<tr>
<td><strong>Road &amp; Transit Access</strong></td>
<td>10</td>
<td>Road &amp; Transit Access: Walking distance &lt;1 mile, 1&lt;3 miles, &gt;3 miles</td>
</tr>
<tr>
<td><strong>Adjacency</strong></td>
<td>15</td>
<td>Adjacency: Little or No adjacency issues, Some adjacency issues, but feasible, significant adjacency issues, unlikely feasibility, Adjacency issues cannot be mitigated</td>
</tr>
<tr>
<td><strong>Visibility</strong></td>
<td>7.5</td>
<td>Visibility: Out of site from roadways and collectors, Some visibility issues solvable by fencing, Significant visibility issues, partially mitigated by fencing, Visibility issues cannot be mitigated</td>
</tr>
<tr>
<td><strong>Total Score</strong></td>
<td>100</td>
<td>Total Score: 100</td>
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</table>
Exhibit 2: Holistic Approach Diagram for Mitigating Homelessness

**Holistic Approach to Exiting Homelessness**
Goal:

To establish a list of organizations, agencies, and individuals for TCCOH to engage in the development of its outdoor shelter site proposal.

List (in no particular order):

<table>
<thead>
<tr>
<th>Supervisor Haff</th>
<th>Motherlode Job Training</th>
</tr>
</thead>
<tbody>
<tr>
<td>Supervisor Goldemberg</td>
<td>Chicken Ranch Tribe</td>
</tr>
<tr>
<td>Councilmember Such</td>
<td>Tuolumne Band of Mi Wuk Tribe</td>
</tr>
<tr>
<td>Councilmember Garaventa (option 1 of 4)</td>
<td>Mathiesen Memorial Health Clinic</td>
</tr>
<tr>
<td>Councilmember Segerstrom (option 2 of 4)</td>
<td>Resiliency Village</td>
</tr>
<tr>
<td>Councilmember Plummer (option 3 of 4)</td>
<td>Sierra Bible Church</td>
</tr>
<tr>
<td>Councilmember/Mayor Hawkins (option 4 of 4)</td>
<td>Adventist Health</td>
</tr>
<tr>
<td>ATCAA</td>
<td>Sonora Area Foundation</td>
</tr>
<tr>
<td>Center for a Non Violent Community</td>
<td>Black Oak Casino</td>
</tr>
<tr>
<td>County Fire</td>
<td></td>
</tr>
<tr>
<td>County Law Enforcement</td>
<td></td>
</tr>
<tr>
<td>City Fire</td>
<td></td>
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<tr>
<td>City Law Enforcement</td>
<td></td>
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<td>County CAO</td>
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<td>County OES</td>
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<tr>
<td>County CDD</td>
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<tr>
<td>City Administrator</td>
<td></td>
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<tr>
<td>City CDD</td>
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<td>County HHS</td>
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<td>County BH</td>
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</table>
To the Board of Supervisors,

The Board of Supervisors set addressing “Emergency Needs in Homeless Communities and Collaborate with Public and Private Partnerships to Combat Homelessness” as a 2021 goal.

The Tuolumne County Commission on Homelessness (TCCOH) was established by action of the Board of Supervisors to create a permanent, public, diverse, and capable team to address the many facets of homelessness and create a channel for public participation.

Today, we are reaching out as the leadership of TCCOH to seek acceptance of our Outdoor Shelter Ad Hoc Committee’s goal of establishing a cost-effective, independently managed, and sanctioned outdoor shelter site to address the urgent needs of unsheltered people in Tuolumne County. Attached is a conceptual outline for the proposal.

TCCOH requests that the Board of Supervisors endorse the concept of utilizing a campground-style site as a minimum level of shelter for people experiencing homelessness, and;

TCCOH further requests the participation of county department stakeholders including Law Enforcement, Health & Human Services, Fire Officials, Community Development, and the County Administrator's Office to ensure all perspectives are incorporated moving forward, and;

TCCOH finally requests the Board of Supervisors accept TCCOH’s task to identify potential sites and site management in collaboration with staff, and to return a project proposal for further consideration.

Respectfully,

Christina Welch
TCCOH Chair

Dana Baker
TCCOH Vice Chair
Conceptual Outline

Primary Goal

Establish a cost-effective, independently managed, and sanctioned outdoor shelter site to address the urgent needs of unsheltered people in Tuolumne County.

Benefits

- Reduce community issues related to unauthorized encampments
- Utilize community partnerships and volunteer service assistance to manage the site
- Balance traditional security with self-policing to provide safety without deterring homeless residents from choosing the site
- Provide for the sanitation and fire safety of the site
- Centralize a location to provide county and community services
- Establish project in time for inclement weather
- Ensure aesthetics are pleasing to adjacencies
- Design space to encourage socializing, positive behavior, and accountability

What This Does Not Do

- Reduce the urgent need for affordable housing and shelter expansion in Tuolumne County
- Replace the need for Office of Emergency Services emergency shelters
- Supplant provisions or services provided under the Extreme Temperature Mitigation Plan
- Provide a long-term solution for people experiencing homelessness

Eligible Site Criteria

Affordable or Acquirable - Either publicly owned and available property or private property that is available to be purchased or leased.

Zone Clearance - Parcel zoning is cleared for outdoor shelter use.

Set Up Time - Minimal compared to other options.

Security & Safety - No hazardous or visibly dangerous features. Supervised site by community partner with focus on self-policing. Property is cleared to defensible space standards for fire.

Near Services - Access to basic services within proximity of the site or through transportation.

Utilities - Electricity, sewage, and water are at least able to be installed as temporary, self-contained services.

Road & Transit Access - Road access is readily available and transversable. Ideally near transit or pedestrian walkways. Areas available for parking.

Adjacency - Limited adjacency to communities, residential areas, and tourism areas.

Visibility - No visibility from highway and major collectors, potentially including fencing.
## Site Needs

<table>
<thead>
<tr>
<th>Area</th>
<th>Solution</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Garbage</strong></td>
<td><em>Option 1</em>: Centralized 20 yard dumpster on site</td>
</tr>
<tr>
<td></td>
<td><em>Option 2</em>: Individual lined trash can at individual sites</td>
</tr>
<tr>
<td><strong>Sewage</strong></td>
<td><em>Option 1</em>: Porta Potties (in one or more designated areas)</td>
</tr>
<tr>
<td><strong>Water</strong></td>
<td><em>Option 1</em>: 5 gallons per person twice per week delivered/filled</td>
</tr>
<tr>
<td></td>
<td><em>Option 2</em>: Centralized water tank</td>
</tr>
<tr>
<td><strong>Electricity</strong></td>
<td><em>Option 1</em>: Distributed small personal photovoltaics</td>
</tr>
<tr>
<td></td>
<td><em>Option 2</em>: Outdoor secured ground-mounted solar/battery system</td>
</tr>
<tr>
<td><strong>Lighting</strong></td>
<td><em>Option 1</em>: Solar power standing street lights (bright)</td>
</tr>
<tr>
<td></td>
<td><em>Option 2</em>: Distributed small lights (dim)</td>
</tr>
<tr>
<td><strong>Security</strong></td>
<td><em>Option 1</em>: Fencing around the site</td>
</tr>
<tr>
<td></td>
<td><em>Option 2</em>: Encaged remote cameras</td>
</tr>
<tr>
<td><strong>Equipment</strong></td>
<td><em>Option 1</em>: All-weather tents</td>
</tr>
<tr>
<td></td>
<td><em>Option 2</em>: Bed cots. All-weather blankets</td>
</tr>
<tr>
<td><strong>Community</strong></td>
<td><em>Option 1</em>: Centralized gathering area with outdoor tables, shade covers</td>
</tr>
<tr>
<td></td>
<td><em>Option 2</em>: Congregate tent or temporary structure</td>
</tr>
<tr>
<td><strong>Personal Services</strong></td>
<td>Mobile laundry, mobile showers</td>
</tr>
<tr>
<td><strong>Connectivity</strong></td>
<td><em>Option 1</em>: Mobile wifi station</td>
</tr>
<tr>
<td><strong>Area Prep</strong></td>
<td><em>Option 1</em>: Site grading. Parking area (dirt, gravel, or existing asphalt)</td>
</tr>
</tbody>
</table>
The Tuolumne County Commission on Homelessness is respectfully requesting your input on the attached Outdoor Shelter Site Conceptual Outline. Thank you.

https://drive.google.com/file/d/1kgS7vey4sKAWxy4jwgoROJzGMBPTL5zg/view?usp=sharing

danambaker@gmail.com Switch account

* Required

Email *

Your email

Your name, position, and organization you are representing: *

Your answer

1. Please provide any general feedback and suggestions here. *

Your answer

2. What concerns do you have regarding this project? *

Your answer
3. How involved would you like to be in the development of this proposal for the Tuolumne County Board of Supervisors? *

- I would like to directly collaborate on the proposal.
- I would like to speak at a Commission on Homelessness meeting regarding this proposal.
- I would like to receive updates on the development of this proposal.
- I do not wish to be involved with the development of this proposal.
- Other:

4. How involved would you like to be at the hypothetical outdoor shelter site? *

- I would like to apply to provide site management services.
- I would like to provide some other on-site services (please describe in Q5).
- I would like to contribute to the site development in some way (fencing, construction, etc.).
- I do not wish to be involved at the outdoor shelter site.
- Other:

5. If interested in providing some other services, as indicated in Q4, please describe here.

Your answer

Send me a copy of my responses.