

Tuolumne County Committee on Aging

Agenda for Meeting on Monday, April 10, 2023, 1:30 PM

Location: Groveland Little House – 11699 Merrell Rd, Groveland CA

OR

On Zoom –

<https://us02web.zoom.us/j/89158316466?pwd=ak85RmoraUVqR2RPWkE3Zysya1JxZz09>

Meeting ID: 891 5831 6466

Passcode: 393907

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| 1. Call To Order | David Goldemberg |
| 2. Introductions: | David Goldemberg |
| 3. Public Comments (instructions): | David Goldemberg |
| 4. Approval/Correction of Minutes from March 13, 2023 | |
| 5. Chairman’s Report: | David Goldemberg |
| 6. Treasurer’s Report: | Ted Michaud |
| 7. Corresponding Secretary’s Report: | Mark Fischer |
| a. <i>Attachment A – Overview of Changes Made to Policy Advisory Committees</i> | |
| 8. BOS Report/Updates: | David Goldemberg
Mark Fischer |
| 9. Guest Speaker: | None |
| 10. Work Groups Liaison: | Cathie Peacock |
| a. <i>Attachment B – Suggested Work Groups Activities</i> | |
| i. Community Relations | Ted Michaud |
| ii. Education | John Featherstone |
| iii. Legislation | Cathie Peacock |
| iv. Transportation: | Tim Gillespie |
| 11. Unfinished Business: | David Goldemberg |
| a. Discussion of Executive Work Group 4/3/23 | Cathie Peacock |
| b. Membership Update | Ted Michaud |
| 12. New Business: | |
| a. Recruiting | |
| b. ‘Work Groups’ | |
| c. ? Community Senior Survey (concerns, issues, COA Awareness, etc.) | |
| 13. Adjournment | |

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Attachment A – Overview of Changes Made to Policy Advisory Committees

Although the operation and leadership structure of Policy Advisory Committees, including the Committee on Aging has changed, at its core, the roles and responsibilities of the committee remain the same. The committee will continue to serve Tuolumne County by performing all of the work it had previously. The only real change is the removal of the officer's positions, which have been replaced with a member of the Board of supervisors as the Chair of the committee (in our case, David), and principal staff support from the County Administrator's Office acting as the agenda manager and the recording secretary. The Committee on Aging is unique from other committees in one respect in that it has its own budget, and therefore needs to retain a member of the committee acting as the Treasurer. The committee will need to ensure that whoever is acting as the Treasurer of the committee maintains not only its budget, but also the procedures for managing it so that the role can be passed to new members as appropriate.

To ensure business as usual under this new structure, committee members should continue their work as appropriate for any projects, research, surveys, or outreach. Updates on these projects (and any supporting documents) should be submitted to the principal staff support on the ***Tuesday prior to the next scheduled COA meeting*** so they can work with the Chair to set the next meeting's agenda (Also, I do believe we talked about an alternative to this procedure wherein materials would be submitted to the Executive Committee to be vetted and refined prior to being sent to County staff, so we should talk about this during this meeting).

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Attachment B – Suggested Work Groups Activities
(Consider late start and feasibility for rest of the year)

1. Executive WG

- * One meeting per quarter to encourage public interactions/inclusion 2 meetings a year in Groveland
- * Develop Brochures
- * End-of- Year Self Analysis (SWOT) (how did we do this year?)
- * Develop Community Survey (Senior Issues, Concerns, COA?, etc.)

2. Outreach

- * Attending Community-based groups serving seniors
- * Research Community Calendar of Events....where can COA help?
- * Regular Media exposure

3. Education

- * Research Senior info, events, seminars and promote
- * Research Senior Living areas for utility assistance misconceptions or lack of info to get help
- * Review/update Senior Resource Binder

4. Legislative

- * Regularly (bi-monthly) gathering Legislative Bills for review, discussion, and compilation for the BOS

5. Transportation

- * Monthly update on transportation concerns, issues, programs, etc., specifically relating to building senior ridership

6. Committee Liaison

- * Build/develop Work Group guidance binder noting for future planning, new on the work group, how to plan and prepare for COA activities/goals/objectives.

These ideas/suggestions are those sent back to me for compilation and review. The prior discussion suggested no more than 5 objectives per work group to keep it realistic and manageable.

Please feel free to add, take out, move or completely disregard any items here. It's just a start to help us get moving. BOS will give us proper/needed guidance when we need it. No problem.

Cathie Peacock