



# COMMUNITY DEVELOPMENT DEPARTMENT

Quincy Yaley, AICP  
Director

Land Use and Natural Resources – Housing and Community Programs – Environmental Health – Building and Safety – Code Compliance

## AGENDA HOUSING LOAN REVIEW COMMITTEE Regular Meeting

*Zoom Conference and*  
Community Development Department 4<sup>th</sup> Floor Conference Room  
48 W. Yaney  
Wednesday, July 21, 2021  
11:00 a.m.

48 Yaney Avenue, Sonora  
Mailing: 2 S. Green Street  
Sonora, CA 95370  
(209) 533-5633  
(209) 533-5616 (Fax)  
(209) 533-5909 (Fax – EHD)  
www.tuolumnecounty.ca.gov

Due to the current COVID-19 health emergency, this meeting will be conducted via Zoom. **Any members of the public that wish to attend may join via Zoom.**

Rachel Bell is inviting you to a Zoom webinar.

When: Jul 21, 2021 11:00 AM

Topic: HOUSING LOAN REVIEW COMMITTEE Regular Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89183119311>

Or One tap mobile :

US: +16699006833,,89183119311# or +13462487799,,89183119311#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099

Webinar ID: 891 8311 9311

International numbers available: <https://us02web.zoom.us/j/89183119311>

### 1. CALL THE MEETING TO ORDER AND ESTABLISHMENT OF QUORUM

### 2. PUBLIC COMMENT

The public may speak on any item not on the printed agenda. No action may be taken by the Committee.

### 3. CONSIDERATION OF MINUTES OF THE REGULAR MEETING OF JUNE 16, 2021

### 4. TENANT BASED RENTAL ASSISTANCE

There are no items to consider.

### 5. FIRST TIME HOMEBUYER PROGRAM

There are no items to consider.

**6. OWNER-OCCUPIED REHABILITATION PROGRAM LOANS**

There are no items to consider.

**7. PORTFOLIO MANAGEMENT ISSUES**

Consideration and action concerning a subordination request for a property located at 21998 Cedar Springs Road, Twain Harte, CA.

**8. OTHER BUSINESS**

Discussion of meeting time for in person meetings starting in September.

**9. NEXT MEETING**

The Committee's next scheduled meeting date is August 18, 2021 at 11 a.m.

**10. ADJOURNMENT**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Resources Agency at (209) 533-5633. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (28FR35.102-35.104 ADA Title 11)



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Director

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## HOUSING LOAN REVIEW COMMITTEE

### Regular Meeting

### *Unapproved* Minutes

Wednesday, June 16, 2021

## CDD 4<sup>th</sup> Floor Conference Room and Zoom/Teleconference

48 Yaney Avenue, Sonora  
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**PRESENT:** Chair **Anaiah Kirk**; **Sandra Sturzenacker**, Amador Tuolumne Community Action Agency (ATCAA); **Alison Daniels**, Realtor/Property Manager; **Natalie Rizzi**, Community Development Department (CDD) Land Use Coordinator; **Jehiah DeMattei**, Community Development Department (CDD) Building & Safety Senior Plans Examiner

**ABSENT:** **Casie Schornick**, Realtor/Property Manager; **Jamie Trimeloni**, Banking/Lending

**STAFF:** **Rachel Bell**, Community Development Department (CDD) Business Manager; **Jodi Shoemake**, Community Development Department (CDD) Administrative Assistant

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### 1. Call the Meeting to Order

Supervisor Kirk called the meeting to order at 11:05 a.m.

Rachel Bell rolled called the committee:

Chair Kirk: Present

Sandra Sturzenacker: Present

Casie Schornick: Absent

Alison Daniels Present

Jamie Trimeloni: Absent

Natalie Rizzi: Present

Jehiah DeMattei: Present

There is a quorum, with Ms. Schornick and Ms. Trimeloni absent.

### 2. Public Comment

Chair Kirk opened public comment indicating anyone can speak on any item not on the agenda.

Alison Daniels, Realtor/Property Manager, asked if there are still funds available for rental help, specifically for code violation.

Ms. Bell indicated that there is a tenant based rental assistance program, which is ran through Stanislaus County's section 8 program.

Ms. Daniels thought that some of the funds used for housing loan review could also be used to cover rental assistance.

Ms. Bell said that she would check into it.

Sandra Sturzenacker, Amador Tuolumne Community Action Agency (ATCAA), wanted to let the committee know that this will be her last meeting as she is leaving ATCAA as of June 25, 2021.

ATCAA will be able to send another representative, Eva Questo, who has attended meetings in the past, until they fill her position.

Chair Kirk closed public comment period. Seeing there were no items to consider for 3, 4, and 5, we will skip to Item 6.

### **3. TENANT BASED RENTAL ASSISTANCE**

There are no items to consider.

### **4. FIRST TIME HOMEBUYER PROGRAM**

There are no items to consider.

### **5. OWNER-OCCUPIED REHABILITATION PROGRAM LOANS**

There are no items to consider.

### **6. PORTFOLIO MANAGEMENT ISSUES**

Consideration and action concerning a subordination request for a property located at 18999 Birch Street, Tuolumne, CA.

Ms. Bell indicated that she typed up a justification report for everybody. She went on to highlight the details of the subordination request.

It was moved by Ms. Daniels to approve and seconded by Ms. Sturzenacker.  
Chair Kirk asked for a roll call.

Chair Kirk: Aye  
Sandra Sturzenacker: Aye  
Alison Daniels: Aye  
Natalie Rizzi: Aye  
Jehiah DeMattei: Aye

Chair Kirk indicated that it passed unanimously.

### **7. OTHER BUSINESS**

Discussion of future meeting time.

Chair Kirk indicated that it was he who wanted to consider changing the meeting time. He went on to say he has since changed his schedule and this time now works for him.

The committee agreed to keep the same meeting time. Future meetings will be in-person, with a Zoom option.

### **8. NEXT MEETING**

The Committee's next scheduled meeting date is July 21, 2021 at 11 a.m.

### **9. ADJOURNMENT**

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### **10. Meeting Adjourned**

Chair Kirk adjourned the meeting at 11:16 a.m.

RB:js