

Thursday, September 9, 2021
9:00 a.m. to 11:00 a.m.

Board of Supervisors Chambers
County Administration Center
4th floor
2 S. Green St.
Sonora, CA 95370

AGENDA

I. CALL TO ORDER

II. ROLL CALL

[3 min./Kelsey Stone]

III. APPROVAL OF PREVIOUS MEETING MINUTES

[10 min./Tina Welch]

IV. PUBLIC COMMENT

[15 min. max]

V. REPORTS

OFFICERS

- a) Chair: Election of Officers (Chair, Vice-Chair, Secretary)
[10 min./Tina Welch]

STANDING COMMITTEES

- a) Housing Committee
[5 min./Rick Breeze-Martin]

AD-HOC COMMITTEES

- a) Orientation Manual Committee
[5 min./Jaron Brandon]
- b) Emergency Shelter Committee
[5 min./Dana Baker]
- c) Navigation Center Committee
[5 min./Kathleen Haff]

VI. SPEAKERS

- a) Tuolumne County Homeless Prevention Coordinator Update
[5 min./Rebecca Espino]
- b) County Housing Policy Committee (CHPC) overview
[5 min./Jaron Brandon]

VII. UNFINISHED BUSINESS

- a) Review Initial Commission Actions; Plan for Future Actions
[5 min./Tina Welch/*Attachment*]
- b) Review and consideration of creating Resources and Funding Ad Hoc Committee originally proposed at August meeting
[10 min./Rick Breeze-Martin/*Attachment*]

VIII. NEW BUSINESS

- a) Review and consideration of proposal from Emergency Shelter Ad Hoc Committee for outdoor shelter site recommendations to the Board of Supervisors
[10 min./Dana Baker/*Attachment*]
- b) Consideration of request from Emergency Shelter Ad Hoc Committee to hold a public forum event to invite input on future shelter locations
[5 min./Dana Baker]
- c) Review and discussion of issues for possible action of forming committees
[15 min./Commission Members]

IX. ANNOUNCEMENTS

[7 min./Commission Members]

X. ADJOURNMENT

PARTICIPATION PROCEDURES

Virtual Attendance: Under the Governor's Executive Order N-25-20, this meeting will allow members of the committee and of the public to participate by teleconference through the following Zoom Meeting link:

Join Zoom Meeting

<https://us06web.zoom.us/j/84946136159?pwd=U2c4a1pyU0hMazBaclRN1JMTGczUT09>

Or Call +1 720 707 2699 US

Meeting ID: 849 4613 6159 & Passcode: 149495

In-person attendance: In order to protect public health and the safety of our Tuolumne County citizens, the Commission on Homelessness meeting is open to the public *with modifications*. Capacity is limited to 50 people, including committee members and staff. Face coverings and physical distancing of 6 feet will be required. During the meeting, citizens physically present who wish to provide public comment will be invited to do so by the Chair.

Email: Email your comments to Pandora Armbruster at PArmbruster@co.tuolumne.ca.us.

Mail: Mail your comments to 2 S. Green St. Sonora, CA 95370 c/o Pandora Armbruster. Written comments must be received no later than 8:00 a.m. on the morning of the noticed meeting.

Special Assistance Needs: Under Order N-29-20, Accessibility Requirements, if you need swift special assistance during this meeting, please call (209) 533-5533. In addition, in compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Resources Agency at 209-533-5633. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (28CFR Part 35 ADA Title II).

PUBLIC FORUM

The public may speak on any item not on the printed agenda. No action may be taken by the Committee. The amount of time allocated for the public forum is limited to 15 minutes.

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The Board of Supervisors Commission on Homelessness serves as an advisory group to the Board of Supervisors for matters related to homelessness.



Tuolumne County Commission on Homelessness

Christina M. Welch
Chair

Dana M. Baker
Vice Chair

2 South Green St
Sonora, CA 95370
Phone: (209) 533-5711
Fax: (209) 533-5714

Minutes
Thursday, August 12, 2021
9:00 a.m. to 11:16 a.m.

<u>2021 TCCOH</u>												
<u>Membership</u>	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Christina Welch (Chair)	✓	✓										
Dana Baker (Vice Chair, Dist 4)	✓	✓										
Kelsey Stone (Secretary)	✓	✓										
Jaron Brandon (BOS, Dist 5)	✓	✓										
Kathleen Haff (BOS, Dist 4)	✓	✓										
Rick Breeze-Martin (Dist 1)	✓	✓										
Wittney Hawkins (Dist 2)	✓	✓										
Tom Crosby (Dist 3)	E	✓										
Jeannette Lambert (Dist 5)	✓	✓										
Cathie Peacock	✓	✓										
Leeann Hatton	✓	✓										
Colette Such	✓	✓										
Mary Rose Rutikanga	✓	✓										
Nathan Levering	✓	✓										
Nancy Scott	✓	E										
Shelley Muniz or Mark Dyken	✓	✓										
Lori Severson	✓	✓										
Joe Bors	✓	✓										
Hazel or Dick Mitchell	✓	E										

Present = ✓ Absent = A Excused = E

19 TCHAC Members

AGENDA

1. Call to Order at 9:00AM
2. Roll Call :Dana Baker, Kelsey Stone, Jeannette Lambert, Christina Welch, LeeAnn Hatton, Colette Such, Mary Rose Rutikanga, Cathie Peacock, Supervisor Kathleen Haff, Supervisor Jaron Brendon, Whitney Hawkins, Joe Bors, Shelly Muniz, Rick Breeze-Martin and Lori Severson, Thomas Crosby, Nathan Levering. Seventeen present Quorum is eleven.
3. Approval of July 15, 2021 Minutes- Rick Motioned Jeanette 2ond, 13 voted yes, Three abstained for a pass of July 15th, 2021 minutes.
4. Public comment None

REPORTS

Officers

(a) Chair: remarks

Tina stated she asks for us to dig deep and put our own feelings aside and put forth our most important matters first. Tina will present on behalf of Supervisor Jaron Brandon until he arrives as he is in Sacramento.

AD-HOC COMMITTEES:

(b) By-laws Committee, As submitted By-laws have been approved. The BOS did not take up the ratification of the member's so we do have to hold elections.

(c) Orientation Manual Committee: The Rough Draft of the orientation Binder will be presented at the next meeting on Sept 9th.

(d) Emergency Shelter Committee: The goal is to identify property that could use the emergency shelter declaration, and continue looking for viable properties.

SPEAKERS

1. A) Homeless Coordinator update - Kellae Brown does not have much of an update the notice for the vacate was given on the 9th of august. At this time, they are giving lots of support to transition the rest of the 12 people off the land so that no arrest happen. The water tanks and port-ta-potty have been removed from the property at this time.

B) Visionary Homes Proposal- The project proposes the development of an apartment complex, consisting of 72 units in four buildings, on a 5.93-acre site in the East Sonora portion of the unincorporated area. All units would be rented to lower-income family households meeting specific criteria. The project would include a community center with play areas and a sport court. The main access to the project would be provided from Greenly Road, with secondary access off Phoebe Lane. The project will require County approval of a General Plan Amendment to High Density Residential and rezoning to R-3 (High Density Residential) along with site plan and design review approval.

2. UNFINISHED BUSINESS

A. Review possible Commission actions- A continuation of July's exercise, this meeting time is for commission members to review sheets of proposed actions, solutions, and investigations that each address homeless issues. Members may add to them with additional proposals. Commission members are then asked to paste sticky dots on the five actions they believe are the first efforts that the commission should address.

B. Standing Committee Proposals- The agenda item of business related to forming committees is intended to start establishing Commission on Homeless Standing Committees that focus on important aspects of addressing homelessness in Tuolumne County. Each committee is to be formed by the “Commission” to address a specific feature or part of homelessness or near homelessness in Tuolumne County. The ongoing detail work of the Commission on Homeless is to be sorted into its standing and ad hoc committees and committee results are then integrated by the full Commission on Homeless into policy and practice recommendations to the Board of Supervisors.

The five committees recommended below are equal, without hierarchical standing, and I believe essential to the efficacy of the “Commission on Homelessness”. These draft committee descriptions are just that, each is a draft looking for improvement sufficient for the Commission to approve it as a Standing Committee. It is anticipated that each of these recommended committees will be considered for formation by itself, and that Commission on Homeless approving or not approving any one committee does not impact consideration of the others.

1. **Community Homeless Support Services Committee**

Description: The Community Homeless Support Services Committee is formed by the TC COH to address how to best support, coordinate and expand delivery of the various immediate support services needed by our communities’ homeless and near homeless population. Types of support services include, and is not limited to health (physical & mental), nutrition, housing, education, transportation, recreation, employment or financial support. Homeless general populations served include, and is not limited to: children, youth, families, seniors, and adults; with sub-population characteristics that may include, but not be limited to: single parents, foster care, those under or unemployed, physical or learning disabilities, disadvantaged identity status, and/or veterans.

The Committee will establish and sustain a working relationship of support and coordination with the many different providers of the immediate needs of the homeless. Local service providers include, but is not limited, to organizations that are: government, non-profit, private business, faith based, or informal community organizations. The Committee will analyze and assess the homeless population’s range of needs, levels of support services provided (by providers), gaps in services needing filled – either additions or expansions. The Committee will, as is reasonable and feasible, help local support service providers improve the effectiveness of homeless access to services, help providers improve capacity and develop new projects, identify and help providers acquire project funding. And, help develop continuous quality improvement as a characteristic of Tuolumne County in providing community homeless support services. **(Tabled to next month)**

2. **Housing Committee**

Description: The Housing Committee is formed by the TC COH to address how to best support, coordinate and expand availability of affordable healthy and safe housing for the short, medium and long-term needs of all of our communities’ homeless or near homeless. Types of housing opportunities for the Committee to address include, as appropriate and not limited to, safe, healthy and affordable shelter choices: in campsites, transitional housing, rental housing (e.g., campsites, rooms, apts., houses, etc.) and home ownership. Homeless populations come with many unique and diverse needs for housing and a variety of resources to help themselves; Housing Committee solutions will seek to develop housing opportunities that recognize and build on resources and capacity of the individual participating homeless.

The Housing Committee will establish and sustain a working relationship of support and coordination with the many different housing providers in Tuolumne County. Local housing providers include, but is not limited, to organizations that are non-profit, government, private business, faith based, or informal community organizations. The Housing Committee will analyze and assess the County’s homeless population’s range of housing needs, housing availability and affordability, gaps in healthy, safe, affordable, and available housing needing to be filled – in either additions or expansions. The Committee will, as is reasonable and feasible, help local housing providers improve the effectiveness of homeless access to housing, help providers improve capacity and develop new and innovative housing projects, identify and help providers acquire project funding for housing and/or housing assistance support. And, to help develop continuous quality improvement as a characteristic of Tuolumne County

in providing safe, healthy, affordable, available and appropriate housing. **Vote made to extend Topic for 15 mins- Rick Breeze-Martin Motioned Nathan Levering seconded- roll call vote- All Member Voted Yes.** (VOTE)- Rick Breeze-Martin made a motion to establish the housing committee Tom Crosby Seconds the motion. Roll call vote- All Member Voted Yes.

3. **Homeless Liaison & Relations Committee**

Description: The Community Homeless Liaison & Relations Committee is formed by the TC COH to address how to best develop, sustain, coordinate and expand TC COH liaison with local homeless or near homeless. In addition, to develop, sustain, coordinate and expand the voice of the homeless and their capacity to speak to the TC COH, the County and City of Sonora, and the general County population.

The Committee will establish and sustain supportive communications with the homeless population and direct contact service providers. Local service providers include, but is not limited, to organizations that are non-profit, government, private business, faith based, or informal community organizations. The Committee will analyze and assess the homeless population's types and range of public and civic communications needs, levels of assistance provided, gaps in communications assistance needing to be filled – either additions or expansions.

The Committee will, as is reasonable, feasible, and appropriate help the homeless and local service providers. To improve the effectiveness of homeless communications to community institutions and industries, help providers improve opportunities and capacity of the homeless to be heard. To identify and help the homeless and local providers acquire funding to support this needed capacity for the homeless to speak and the community to listen – and vice versa. As well as, to help develop continuous quality improvement in providing community homeless liaison and communications as a characteristic of Tuolumne County. . **(Tabled to next month)**

4. **Communications Committee**

Description The Communications Committee is formed by the TC COH to address how to best develop, sustain, and coordinate COH communications with the general public, local media, other public and private institutions and organizations in the County. And, to develop, sustain, coordinate and expand information about and knowledge on Homelessness in Tuolumne County and COH efforts specifically.

The Committee will establish and sustain a multi-media communications system that includes, and is not limited to: local print, radio and electronic news outlets; social media, a TC COH Internet presence (e.g. website, twitter, etc.). Local outlets might also include organizations that are non-profit, government, private business, faith based, or informal community organizations.

The Committee will analyze and assess COH communications needs, levels of communications capacity available, gaps in communications needing to be filled – outlet either additions or communications channels to develop. The Group will, as is reasonable, feasible, and appropriate improve the efficacy of COH communications to government, community institutions and industries, and the County at large. And, to help develop continuous quality improvement as a characteristic of Tuolumne County in providing COH communications. . **(Tabled to next month)**

5. **Homeless Data and Management Information Systems (MIS)**

Description: The Homeless Data and MIS Committee is formed by the TC COH to address how to best develop, sustain, coordinate and improve TC COH and the community's capacity and quality of Data and Misuses regarding homeless or near homeless. In addition, to develop, sustain, coordinate and expand the homeless and near homeless' knowledge of and capacity to “own” their personal data in order to make decisions and choices available to them through community Data and MIS. Similar to HIPAA, with more individual and personal usefulness to the homeless or near homeless.

The Committee will establish and sustain relations of support and assistance with local direct contact service providers with regards Data and MIS efficacy for the homeless or near homeless. Local service providers include,

but is not limited, to organizations that are government, non-profit, private business, faith based, or informal community organizations. The Committee will analyze and assess the homeless population's types and range of public and civic Data and MIS needs, levels of assistance provided, gaps in Data and MIS needing to be filled – with either additions or expansions.

The Committee will, as is reasonable, feasible, and appropriate help the homeless and local service providers improve effectiveness of homeless or near homeless Data and MIS collection, storage and use in assisting the homeless and community service providers. In addition, to help develop continuous quality improvement as a characteristic of Tuolumne County homeless data and MIS use. . **(Tabled to next month)**

NEW BUSINESS- Supervisor Kathleen Haff is requesting an Ad-hoc committee to create a navigation center. Supervisor Kathleen Haff Motioned Cathie Peacock Second unanimous YES. Seven members as follows: Supervisor Kathleen Haff, Lori Severson, Cathie Peacock, Dana Baker, Shelly Muniz, Jeanette Lambert, Nathan Levering, Mary Rose Rutikanga volunteered to be on this committee.

ANNOUNCEMENTS- None at This Time

ADJOURNMENT

Tina Welch adjourned meeting at 11:16 am

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TUOLUMNE COUNTY COMMISSION ON HOMELESSNESS

To: TCCOH Commission Members

From: Tina Welch (Acting Chair)

Subject: Review Initial Commission Actions; Plan for Future Actions

Date: (for) September 9, 2021 Commission Meeting

Summary of Agenda Item:

This briefing paper summarizes the prioritization of possible Commission actions as determined in exercises performed in the July and August meetings, and proposes a method to expand on that process for calendar year 2022.

Summary of work done to date:

In the July meeting, Commission members reviewed and added to a range of possible actions to take in its effort to advise the County Board of Supervisors on addressing the issue of homelessness. In August, members “dotted” those efforts that seemed most relevant to initially tackle. That collective wisdom indicated support to first address these issues:

- Create a standing Housing committee
 - Assess gap between “need” and existing inventory
 - Assess NIMBY (not in my backyard) concerns
- Establish a standing Funding Stream committee
 - Assess ramifications of acquiring grant writing skills
 - Explore what non-profit and faith-based streams are available
 - Understand people first
- Identify existing facility(ies) to convert into low-barrier shelter(s)
 - Assess conditions in shelters/camps
 - Trash
 - Crimes/safety
 - Illegal drug issues
 - Mental health issues
 - Look at options:
 - Purchase of properties
 - Range of shelter options (dorms, tiny homes, tough sheds, etc.)
 - Investigate the creation of a Safe Parking Program Agreement
- Propose a format to connect homeless people with paying work
- Propose a “Navigation/Resource Center” and collocate existing services
 - Create a Homeless Services Map
- Create a standing committee for data & information management
- Investigate how to support existing services and non-profits
 - Suggest training for existing case workers in outreach & engagement techniques

Notes:

- 13 of the Committee’s 19 members had “dotted” their preferences as of the time of this paper.
- Items noted above had several “dots” on them, or had at least one dot and logically fit within the topic of others with more dots.

-The Commission has already formed Committees that address two of these concerns (a Housing Committee and investigating a Navigation/Resource Center).

Reviewing and modifying this direction into the future:

This work – where we are going, what we are tackling, how we are spending our resources of time and energy – is important to do, and to periodically review. I am proposing the Commission look deeper into our direction over the winter months and, to do so, offer the following general outline of focal areas for the next several months:

CLARIFYING WHERE WE ARE; DECIDING HOW TO MOVE AHEAD							
Sept	Oct	Nov	Dec	Jan	Feb	Mar	
Standing vs. Ad Hoc Committees discussion	Other Co. commissions & jurisdictions (ie Housing)	Address how to communicate w/public?	Where do we want to be this time in 2022?				
			Review flip charts & stickies	Add; delete; discuss.	"Vote" on year's priorities w/dots		
<ul style="list-style-type: none"> • On-going reports from ad hoc and standing committees----- 							
<ul style="list-style-type: none"> • Open to motions & new proposals----- 							

These items will be briefly addressed in the "Unfinished Business" portion of the September meeting. I look forward to feedback on any of the findings and proposals.

Submitted by:
-Tina Welch, Acting TCCOH Chair

August 24, 2021

To: Christina Welch, TC Commission on Homelessness (CoH) Chair
cc: Dana Baker, CoH Vice-Chair; TC CoH members

From: Rick Breeze-Martin, CoH member

Subj.: Proposed Ad Hoc Resources and Funding Committee for the September meeting

Below is proposed formation wording for an Ad Hoc Committee hopefully to be considered and acted upon at the September meeting. This ad hoc committee idea comes from the various comments at Commission meetings on financing homeless solutions and my recent conversation with the Chair coordinating the continuing Committees agenda item.

Please let me know what if anything else you might want me to do to move this forward for Commission consideration and possible action. Thank you.

Ad Hoc Resources and Funding Committee

Description: The Ad Hoc Resources and Funding Committee is formed by the TC CoH to research and identify resources and funding opportunities currently available, or likely in the near future, to address homelessness in Tuolumne County. The Ad Hoc Committee will focus on identifying resources such as local organizations working with the homeless - non-profit, government, faith based and private; and, funding opportunities available to finance a range of support projects for the homeless or near homeless such as - grants, contracts, donations, in-kind services, foundations. The Ad Hoc Committee will meet as necessary and may invite others as appropriate to participate. The Committee will complete its work and make a final report to TC CoH no later the 6 months from the time it is formed, unless the time is extended by the CoH.

The TC CoH anticipates Ad Hoc Committee results to focus on include, but are not limited to:

- An initial data base of (local, regional, national) resources and funding opportunities
- Recommend to the TC CoH initial concepts to pursue for available funding opportunities (recommendations may occur during the Committee's work as well as in the final report)
- A final report on the committee's work including findings and recommendations

The Ad Hoc Committee time frame is six months from the time it is formed by the TC CoH.

TCCOH
Emergency Shelter Ad Hoc Committee
Proposal 1
9/9/2021

Background:

The Emergency Shelter Ad Hoc Committee was formed at the July TCCOH meeting with the goal of identifying viable properties that could be designated for use, including under the Emergency Shelter Declaration, by those experiencing homelessness in Tuolumne County to mitigate the public safety and health issues fueled by the housing crisis and lack of safe public spaces for overnight use. The committee comprises the following members: Dana Baker (District 4 Rep, Committee Liaison), Jaron Brandon (District 5 Supervisor), Shelley Muniz (Resiliency Village), Hazel Mitchell (Give Someone A Chance), and Joe Bors (ATCAA), and previously included Kellae Brown (former Homeless Prevention Coordinator). Committee members used a matrix of criteria (including Security and Safety, Near Services, Fire Safe, Electricity, Sewage, Water, Transportation Services, Parking, Minimal Adjacency to Residential, Minimal Visibility, Set Up Costs, Set Up Time, Anticipated Public Support, etc.), other property categories (including Property Ownership, Property Size, Capacity, Service Type), as well as the committee members' first-hand knowledge of the properties to assess the most well-suited options for consideration at this time. Due to the dire need and urgency of designated spaces for those without homes, particularly in the aftermath of the recent fires, this proposal is limited to options for emergency outdoor shelter sites and safe parking sites, with future proposals for managed indoor shelter facilities anticipated in the coming months.

Proposal:

Option A: Columbia Airport Campground - *Outdoor Shelter Site*

- Benefits include: County-owned (no acquisition cost), near services, sewage & water, transportation available, minimal adjacency to residential, minimal visibility, fire safe, potential for future facility development
- Description: This is a county-owned property north of the Columbia Airport which could be used for emergency outdoor shelter as well as safe parking. Relatively near services, shopping, food, and very near Nancy's Hope, it includes outhouses, a commercial kitchen, a "day use" style building, and has sewage and water setup. Public transportation would be available to and from this location though it is out of the way of busy areas. There is some adjacency with surrounding residential and potential safety issues of crossing airport land.

Option B: Law & Justice Center, unused parcels - *Outdoor Shelter Site*

- Benefits include: County-owned (no acquisition cost), centrally located, near services, transportation available, minimal adjacency to residential, minimal visibility, fire safe, potential for future facility development

- Description: Three of the five parcels for the L&J center on the northern property have no current plans for use and are currently available for designation as an outdoor overnight shelter site. For a temporary facility, this is centrally located, with few adjacencies to residential, and being used for some homeless encampments currently. The property is not visible from the highway due to trees and berms. The nearby presence of law enforcement is believed to be welcome by many individuals who would be utilizing the space and anticipated to have a positive effect on site safety.

Option C: Brooks Ranch - *Safe Parking*

- Benefits include: Centrally located, near services, electricity, sewage & water, transportation available, minimal adjacency to residential, fire safe, potential for future development
- Description: Adjacent to a CalTrans lot across from Barrows (Perkos) and centrally located near services including the current hospital, Motherlode Job Training, and Tuolumne General Hospital, this is a relatively large lot that could be used temporarily for safe parking of up to 30 cars (50 with CalTrans) and has potential for a full service center at a later time. The inside building could be used as a day use center and includes a commercial kitchen. The CalTrans lot is available from the state for free for use on homelessness but will require some environmental mitigation.

Option D: Burger King - *Safe Parking*

- Benefits include: Centrally located, near services, electricity, sewage & water, transportation available, minimal adjacency to residential, fire safe, potential for future development
- Description: This chronically vacant property near the Junction is centrally located with easy access to transportation, shopping, food, and a gym. It has a commercial kitchen, restrooms, and lots of parking, and the building could be used as a day use center.

Plan:

- By 9/15/2021, Committee Liaison to confirm for each approved option:
 - 1. legality with Legal Counsel,
 - 2. zone clearance with CDD,
 - 3. Emergency Shelter Ordinance and/or other requirements, if applicable, with HHS
- By 9/30/2021, Committee Liaison to submit request to county staff to draft and submit final proposal including above information to next upcoming BOS meeting for their consideration of directing staff to begin implementation planning.