



Request for Proposals

Tuolumne County is soliciting proposals for the installation of drywall at 105 Hospital Road in Sonora, CA and the Tuolumne Memorial Hall in Tuolumne, CA.

The Project

Installation of new drywall in one office ceiling located at 105 Hospital Road. This project size is approximately 100 square feet in size. The drywall installation at Tuolumne Memorial Hall will consist of replacing all of the existing wall board in the Veteran meeting room which is approximately 450 square feet in size. This project requires a CSLB C-9 Drywall Contractors license.

Scope of Work

1. Contractor will provide all necessary labor, equipment and incidental supplies to complete the following project requirements:
 - a. Demolition of all existing wall board product at both project sites.
 - b. Installation of new drywall.
 - i. The ceiling project located at 105 Hospital Rd will be fire taped only.
 - ii. The project located at Tuolumne Memorial Hall will be taped and textured.
2. 5/8" standard sheetrock used will be used at all locations.
3. Any existing finished surfaces damaged or modified during construction will be repaired or replaced.
4. Contractor will provide a project schedule prior to being allowed to start the project.
5. Contractor will field verify areas where drywall is to be installed.
6. At the Hospital Road site all work will be completed after normal business hours or on weekends. At the Tuolumne Memorial Hall site work can be completed during normal business hours.
7. Contractor shall provide dust control devices as directed by the owner.
8. The Contractor will be responsible for the proper handling of all waste and clean up from the project including all disposal costs.
9. Contractor will use appropriate safety measures to provide a safe working area for the public and building occupants. The building will be occupied during the course of construction.
10. All construction shall be completed in accordance with industry standard practices. All products will be installed to manufacturer provided

recommendations and meet California building standards.

Minimum Wages

Minimum wage rates for this project are predetermined by the Director of Industrial Relations, pursuant to California Labor Code, Part 7, Chapter 1, Article 2, Sections 1779, 1773, and 1773.1. A copy of such minimum wage rates is on file at Facilities Management Office located at 9 Calaveras Street, Sonoma, CA, copies of which are available to any interested party on request. A copy of the determination of the Director of Industrial relations of the prevailing rate per diem wages is to be posted on the job site.

DIR Registration and Notice

To be qualified to bid on, be listed in a bid proposal or engage in the performance of any public work contract subject to Labor Code section 1720, contractors and subcontractors must be registered with the Department of Industrial Relations. Please see <http://www.dir.ca.gov/Public-Works/PublicWorks.html> for more information. No contract will be entered into without proof of the contractor's and subcontractors' current registration with the Department of Industrial Relations to perform public work. If awarded a contract, the bidder and its subcontractors, of any tier, shall maintain active registration with the Department of Industrial Relations for the duration of the project.

This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations. Each contractor and subcontractor must furnish certified payroll records to the Labor Commissioner at least monthly.

The County is required to provide notice to DIR of any public work contract subject to prevailing wages within five (5) days of the award.

Safety

The Contractor shall comply with all applicable provisions of the California Occupational Safety and Health Act of 1973, including any amendments thereto, and the rules, standards, orders and regulations prescribed by the Occupational Safety and Health Standards Board and the Division of Industrial Safety in the California Department of Industrial Relations. Contractor shall further comply with all other applicable safety laws, ordinances and regulations.

Insurance

The Contractor, prior to beginning work on the subject Contract, shall furnish to the County a Certificate of Insurance setting forth that, in the event of accident or occurrence which may give rise to a claim to lawsuit against the County or its officers and employees, he has in full force and effect Bodily Injury Liability and Property

Damage Liability Insurance.

A. **Workers Compensation**- in compliance with the statutes of the State of California.

B. **General Liability** – insurance with a minimum limit of liability per occurrence of \$1,000,000 for bodily injury and \$100,000 for property damage. The Certificate of Insurance shall indicate the aforementioned.

C. **Automobile Liability** – insurance with a minimum limit of liability per occurrence of \$1,000,000 for bodily injury and \$100,000 for property damage. This insurance shall cover for bodily injury and property damage, owned automobiles, and non-owned automobiles.

Said Certificate of Insurance shall be in a form acceptable to the County and shall provide that the County, its officers, agents, and employees are additional insured under such a policy. Copies of a Certificate of Insurance form and Additional Insured Endorsement form acceptable to the County may be obtained from the County Risk Manager, County Administrative Center, 2 South Green Street, Sonora. The policy may not be canceled or reduced in coverage until after 30 days written notice. Wording to this effect shall be on the policy.

Proposals

Proposals shall be sealed when delivered; envelope shall be marked with the Project Name, Bid Date and Time; no FAX responses will be accepted. Proposals shall be submitted to Ed Hoag, Facilities Manager: hand delivered or overnight delivery to 9 Calaveras St., Sonora, California 95370 or via mail to 2 South Green St., Sonora CA 95370. The County shall receive the proposals no later than 2:00 PM May 11, 2018 **at which time said bids will be opened and publicly read.**

Conditions

There is Mandatory job site inspection scheduled for this project at 10:00 AM on May 4, 2018. Meet at the entrance of the Tuolumne Memorial Hall, 18375 Fir Drive, Tuolumne, CA. Contractor's contact is Ed Hoag, at Facilities Management, 9 Calaveras Street, Sonora, 209-533-5660.

Prices

The sum stated in the bid, for which the bidder offers to perform the work described in the bidding documents, are the base to which work may be added or deducted, at the discretion of the Tuolumne County Facilities Manager, for sums stated in the alternate bids if such are noted in the description of the work.

Selection Process

The proposals will be evaluated based on the total cost of the work (total cost of work shall be defined as base bid plus any awarded alternates), possession of the necessary license(s) and experience and ability to successfully complete the work. The County retains the right to reject any/all bids it deems unsatisfactory and to wave any deficiency in the proposal if deemed to be immaterial.

Time for Completing the Work

Contractor shall complete the services within thirty (30) calendar days of receiving notice from the County of acceptance of the Contractor's proposal.

Funding Availability

- A. It is mutually agreed that if the County budget of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program, this Agreement shall be of no further force and effect. In this event, the County shall have no liability to pay any funds whatsoever to Contractor or to furnish any other considerations under this Agreement and Contractor shall not be obligated to perform any provisions of this Agreement.
- B. If funding for any fiscal year is reduced or deleted by the County budget for purposes of this program, the County shall have the option to either cancel this Agreement with no liability occurring to the County, or offer an Agreement amendment to Contractor to reflect the reduced amount.

Contact Person:

Ed Hoag
Facilities Manager
Mailing Address:
2 South Green Street
Sonora, California 95370
(209) 533-5660