

Defensible Space Project Management Questions:

Is this full-time work?

This project will not be full-time (40 hours/week), however the workload will vary throughout the program.

Properties will need to be reviewed prior to and after the contractor performs defensible space work, this will take time but will not require a specific set schedule.

While a contractor is working on properties, periodic oversight will be needed. The level of oversight will be determined based on the level of trust and the consistency of the contractor's work.

The workload will also vary depending on weather. Wet weather will impede the contractor's ability to safely and successfully work on properties.

Will there be multiple contractors working on the defensible space clearing?

This will depend on the ability of the contractor and the needs of the communities. We hope to complete our five listed communities in 2020, so multiple crews may be needed.

If the County has multiple contractor's working in several locations simultaneously, can you provide a maximum proposed amount of project managers needed any given time.

One project manager will be needed. We do not believe the project manager will need to provide oversight 100% of the time. At certain times the project manager may want to utilize additional staff/subcontractors with defensible space experience to review properties in order to properly manage their time.

Will the County's ESRI ArcGIS be available for this project?

Yes, we will use ArcGIS to map out and track properties within the project scope.

Will a project manager be required to be present for all work not near homes i.e the remote areas of roadside brushing?

No, a project manager will not be required to be present for all work. Periodic oversight will be needed to ensure the contractor is performing work to appropriate standards.

What distance is considered near homes?

The contractor will be hired to perform defensible space work following the requirements set out in Public Resource Code 4291. This specifies a 100-foot perimeter of the structure.

Does the County plan on implementing the parcel clearing and roadside brushing simultaneously?

Parcel clearing is a separate program from our roadside brushing project. While it will occur simultaneously, the project manager will not be involved in the roadside brushing project.

Will the County be notifying the land owners of the clearing or will that be the responsibility of the Offeror? If it is required of the Offeror, please provide notification requirements.

The county will reach out to homeowners initially to notify them of the project and request Right of Entry forms. The specifics of coordinating a time with the contractor and the homeowner will be decided on with input from the project coordinator.

Will Tuolumne County solicit and contract directly with the defensible space/vegetation contractors and pay them directly? If so, will these bids/contracts be let on a project-by-project basis (as work is needed) or in one contract(s) with work orders? When will contracts be entered into?

Tuolumne County will contract directly with the defensible space contractor and will pay them directly. These will be hired on a project basis to complete the work needed in a community.

The project manager will need to assist with property review and forming the scope of the contract, so the solicitation will not be sent out until after the project manager is selected and has begun working.

Will the County do the community outreach and obtain signed Right of Entry forms?

The county will be sending out mailers to the communities and will be attempting to obtain signed Right of Entry forms. The project manager may be needed to assist with this if an in-person visit is required to obtain the signed ROE.

Should the proposal show a full budget or be limited to hourly rates and estimated costs?

The proposal should show hourly rates and costs, as well as an estimate of the total time needed for the project so a do not exceed cost can be determined for the contract. Provide enough detail so the reviewers can understand what makes up your proposal

Will the contracted Project Manager be required to provide signage at work locations?

The County will provide signage. The project manager should ensure the signage is utilized by the contractor.

Do you anticipate work occurring in all 5 areas of the county at the same time?

It is likely that work will be occurring in multiple areas at one time, but unlikely to be all five.

Page 3 of the RFP notes; “Notifying County OES of properties that will need tree removal work beyond the scope of work for clearing.” Are you referring to trees larger than 12-inch diameter?

Potentially yes. If there are dead trees or logs on a property that are a fire hazard and violate defensible space laws.

Is inspection limited to only PRC 4291 requirements (not requirements under the California Fire Code, etc.).

The project manager should primarily use PRC 4291 requirements as the guidelines for inspection.