



Tuolumne County Information Technology Department

Network Access Request Form

All Network access is controlled by the Information Technology Department in order to protect data integrity, confidentiality and ensure Tuolumne County meets the legal requirements of its various software licenses. This form must be submitted for all individuals requesting access to County network resources.

Request Summary

Date of Request: _____ Effective Date: _____

New Request | Change of Existing Access | Department Transfer / Relocation

Forward Account Info To (If other than requesting supervisor): _____

User Information

Last Name: _____ First Name: _____ Middle Initial: _____

Job Title: _____

Department/Division: _____ Location: _____

Emulate Existing User (Make the same as): _____

Account Type (Choose One):

County of Tuolumne Team Member | Contractor/Consultant | Vendor

Other: _____

Account Duration

Never Expires (County Team Members Only) | 3 Months | 6 Months | 1 Year

Specify Expiration Date: _____

Account Access

By default, all County Team Members are provided with an email account, access to the Internet, departmental shared folders and departmental printers. Specify any special access or restrictions:

Outlook Mobile (Specify below): Remote VPN

Business Hours Only Intranet

Exempt Team Member

Special Access: _____

Calendars/Rooms: _____

Restrictions: _____

