

TUOLUMNE COUNTY DEPARTMENT OF SOCIAL SERVICES
Eligibility Division of Policies and Procedures

Subject: CalWORKs Nonrecurring Special Needs Due to
Sudden and Unusual Circumstances

Effective Date: 5/7/2012

Section No:

Revision Date: (Update County Website)

Page 1 of 2

Regulations:	CalWORKs Manual EAS 42-211.4 requires the county to provide a nonrecurring special need to assistance CalWORKs households that experience an emergency resulting from sudden and unusual circumstance beyond their control. To qualify the household must meet the following criteria: • Eligible to and receiving CalWORKs benefits, and • Posses \$100 or less in nonexempt liquid resources
Policy	A nonrecurring special need payment can be made to any Assistance Aunti that has suffered loss of or damage to their home caused by sudden unusual circumstances beyond the family's control. Examples include: • Fire • Flood • Earthquake, or • Inhabitability or inaccessibility of the residence The Eligibility Worker shall determine the most feasible and economic method of repair or replacement including the provisions of donated or used serviceable items by contact ATCAA or any other community based organization.
Procedure	A client may request a nonrecurring special need payment at any time regardless of when the incident occurred if the need has not yet been met. The client must provide third party verification of the incident leading to the need for a nonrecurring special need payment Verification can include: • Fire or police report • Letter or statement from the Red Cross or other service agency • Newspaper article Nonrecurring special need payments will be payment of last resort. The client is required to utilize, if available, renters insurance, home owners insurance or assistance from any other agency required to provide restitution before receiving assistance.
Types of Assistance	Nonrecurring special needs payments may be issued to:

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Page 2 of 2

Payment limit	• Repair or replace household equipment and clothing, and • Pay for repairs or replace a damaged home, and • Provide interim housing for those who are homeless and do not qualify for Homeless Assistance • Moving and/or storage cost due to damaged home • Labor and material cost for repairing a home the AU lives and owns The total amount allowed for the nonrecurring special need payment must not exceed \$600.00 per Assistance Unit (not per person). The payment is determined by actual cost, including sales tax.
Replacement of clothes or household equipment owned by the AU	The maximum replacement costs for the following items are as follows: • Clothes \$ 25.00 per AU member • Bedding, dishes, kitchen utensils \$ 12.00 per AU member • Cooking stove \$142.00 • Refrigerator \$190.00 • Space heater \$ 73.00 • Double bed including mattress \$143.00 • Other essential furniture \$ 50.00
Approval prior to authorizing special need	A Eligibility Supervisor must approve issuance of all nonrecurring special need payments for sudden and unusual circumstances.