

COUNTY OF TUOLUMNE
AUDITOR-CONTROLLER'S OFFICE
AUTHORIZED SIGNATURE LIST

The individuals listed below are authorized to sign all the designated documents from the following list:

Department:_____ Department Head Signature:_____

Date:_____ Cost Center:_____

1. Approving Claims
2. Approving Payroll
3. Pick up payroll
4. Approving Monthly Cash Statements
5. Approving Journal Entry Forms
6. Master Card
7. Budget Transfers
8. Asset Transfers

Name: (Please Type)	Signature	Doc. No. (Show "all" or specific Nos.)

Note: Signature Authorization List should be updated at least annually or more frequently as changes occur. This list supersedes all previous authorizations. Blank forms will be sent to your department annually. If you need additional forms, obtain them from the Auditor-Controller's Office or our website. Retain a copy for yourself and send original to Auditor-Controller's Office. Signatures should be original on this form.