

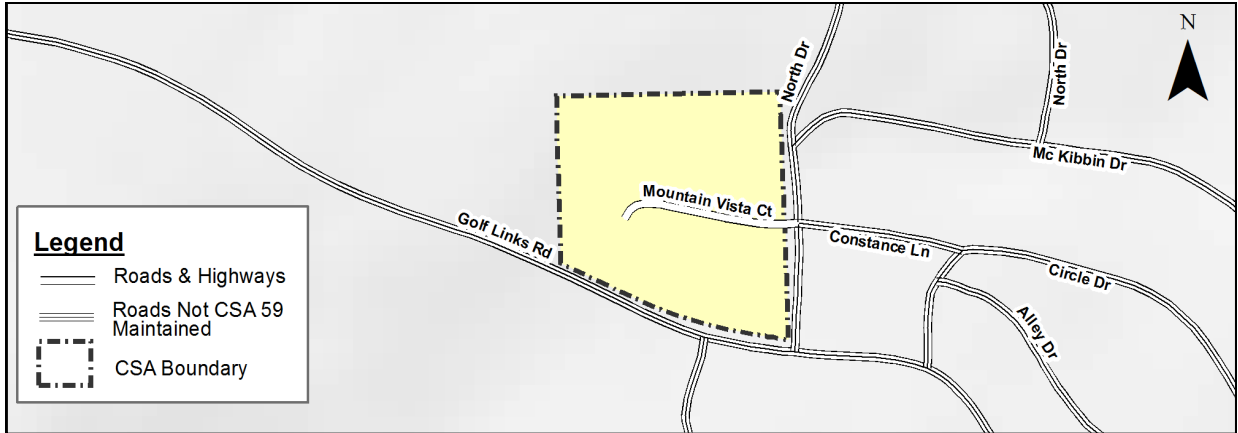


# Department of Public Works

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## COUNTY SERVICE AREA 59, MOUNTAIN VISTA 2023-24 ANNUAL REPORT



### ADMINISTRATION

Assistant to the  
Department Head  
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209.694.2718

### AIRPORTS

Airport Manager  
Drew Njirich  
209.533.5685

### BUSINESS

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### ENGINEERING

Supervising Engineer  
Blossom Scott-Heim, P.E.  
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### FLEET SERVICES

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### ROAD OPERATIONS

Superintendent of  
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Warren Smith, L.S.  
209.533.5626

Enclosed is the 2023 Annual Report for County Service Area 59, Mountain Vista (CSA 59). The report contains information regarding planned road maintenance, budget, and funding requirements for fiscal year 2023-23.

To identify your special tax total locate the parcel number on *Exhibit A, 2023-24 Special Tax Schedule*. This tax is levied against your parcel as an additional line item on your Tuolumne County property tax bill. **THIS REPORT IS NOT A BILL.**

CSA 59 was established in 2003 by the Local Agency Formation Commission to provide road maintenance and improvement services. In 2011, CSA 59 property owners voted to approve the tax with an annual increase equivalent to the construction cost index inflation factor. For fiscal year 2023-24 the inflation factor is 4.9%.

The purpose of this annual report is to provide information about the administration of CSA 59. If you have any questions regarding your County Service Area please contact the Public Works Department.

### Services

Road and drainage  
maintenance, streetlight  
operations

### 0.2 Lane Miles

Mountain Vista Court

### Anticipated Maintenance

None scheduled

### County Service Area No. 59, Mountain Vista Annual Report

#### I. Background

County Service Area No. 59, Mountain Vista (CSA 59) is located in Supervisorial District No. 5 off Golf Links Road near Jamestown. The Service Area was established on December 17, 2003 by Local Agency Formation Commission (LAFCo) Resolution No. 204 to maintain roads within its boundaries. The CSA was voted inactive in 2009 and placed on a list for possible dissolution by LAFCo. The CSA was re-activated following a petition and special election by the property owners on October 14, 2011. Resolution 86-11, passed by the Board of Supervisors on November 1, 2011 also instituted a special tax for the collection of funds as CSAs must have a perpetual funding source.

#### II. Administration

The Tuolumne County Board of Supervisors serves as the Conducting Authority and Board of Directors for the Service Area. The Board of Supervisors has directed the Department of Public Works to administer road maintenance activities within the service area. The 2007 CSA 59 Long-Term Maintenance Plan provides guidelines for administration of the CSA maintenance program. Update to the Long-Term Maintenance Plan is budgeted in 22-23. This funding will remain in CSA account if update is not completed in this fiscal year.

#### III. Road Inventory

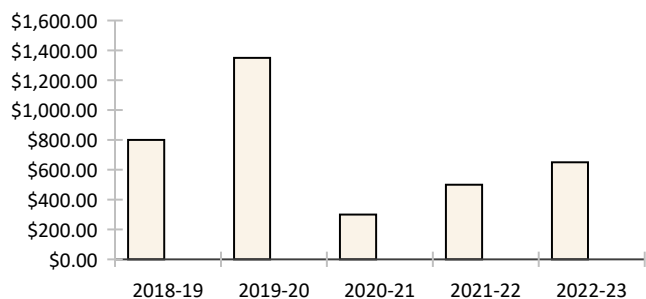
| Road Name                             | Length (ft) | Width (ft) | Length (mi) | Surface | Condition |
|---------------------------------------|-------------|------------|-------------|---------|-----------|
| Mountain Vista Court                  | 449         | 28         | 0.09        | Paved   | Fair      |
| <b>TOTAL CSA Road Length (miles):</b> |             |            | 0.085       |         |           |

#### IV. Maintenance Record

| Fiscal Yr | Operational Routine Maintenance | Preventative Road Maintenance |
|-----------|---------------------------------|-------------------------------|
| 2018-19   | \$ 800.00 Admin.                |                               |
| 2019-20   | \$ 1,350.00 Admin.              |                               |
| 2020-21   | \$ 300.00 Admin.                |                               |
| 2021-22   | \$ 500.00 Admin.                |                               |
| 2022-23   | \$ 650.00 Admin.                |                               |

The maintenance record is categorized into two types of expenses: operational costs and road maintenance costs.

- Operational & routine maintenance costs are routine expenses. Typically, these costs are smaller value items and funded using a current year's budget.
- Preventative road maintenance costs are infrequent maintenance items, scheduled based on pavement condition. Typically, these costs are larger expenses that require multiple years of reserve fund savings (see item X).



### V. Revenue

The primary source of revenue in CSA 59 is the collection of a special tax on each parcel. Benefit assessments were not collected after the CSA was voted inactive in 2009 through fiscal year 2011-12. The property owners reactivated the CSA for 2012-13 by holding an election which approved a perpetual special tax.

### VI. Assessments

Following an election by the property owners held on October 14, 2011, the Board of Supervisors passed resolution 86-11 instituting a special tax to collect funds in this CSA. See "Exhibit A" for a parcel list.

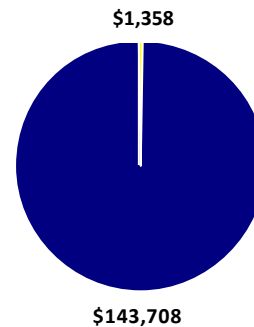
### VII. Field Review

Department of Public Works staff conducted field review of CSA 59 in March 2023. No significant maintenance is planned.

### VIII. Proposed Work Program, FY 2023-24

|  | Estimated Expenditures |
|--|------------------------|
| Road Maintenance: No significant maintenance | \$0                    |
| Maintenance Contingency                      | \$0                    |
| <b>Work Funds Total:</b>                     | <b>\$0</b>             |

### Proposed Budget



### IX. Administration and Engineering

The County of Tuolumne shall be reimbursed for administrative costs as follows:

|                                    | Estimated Expenditures |
|------------------------------------|------------------------|
| Administration & Engineering Costs |                        |
| Engineering & Administration*      | \$703                  |
| Long-Term Maint Plan Update        | \$655                  |
| <b>Admin &amp; Eng TOTAL</b>       | <b>\$1,358</b>         |

\*Engineering and Administration is estimated as follows:  
 \$400 per CSA or PRD plus \$23 per parcel for annual report admin.  
 15% of projected expenditures for contract administration  
 \$50 for mailing and printing costs

- Admin & Eng
- Reserve
- Work Program: Maint & Contingency

### X. Proposed Budget FY 2023-24

(Fiscal year begins July 1)

|                                    | Estimated Expenditures | Total            |
|------------------------------------|------------------------|------------------|
| Beginning Fund Balance (estimated) |                        | \$130,000        |
| Revenues (estimated)               |                        |                  |
| Special Tax                        |                        | \$13,966         |
| Interest                           |                        | \$1,100          |
| Available Funds (estimated)        |                        | \$145,066        |
| Expenses (estimated)               |                        |                  |
| Work Program & Contingency Fees    | \$0                    |                  |
| Administration & Engineering       | \$1,358                |                  |
|                                    |                        | -\$1,358         |
| <b>Reserve</b>                     |                        | <b>\$143,708</b> |

**County Service Area No. 59, Mountain Vista**  
**2023-24 Special Tax Schedule**

To identify your parcel's assessment charge locate the parcel number in the table below. **This report is not a bill.** Parcel charge will be added as line item on yearly property tax billing.

| Assessors Parcel Number | Parcel Tax      | Percent of Total Tax |
|-------------------------|-----------------|----------------------|
| 059-670-001-000         | \$1,269.60      | 9.09%                |
| 059-670-004-000         | \$1,269.60      | 9.09%                |
| 059-670-005-000         | \$1,269.60      | 9.09%                |
| 059-670-006-000         | \$1,269.60      | 9.09%                |
| 059-670-007-000         | \$1,269.60      | 9.09%                |
| 059-670-008-000         | \$1,269.60      | 9.09%                |
| 059-670-009-000         | \$1,269.60      | 9.09%                |
| 059-670-010-000         | \$1,269.60      | 9.09%                |
| 059-670-011-000         | \$1,269.60      | 9.09%                |
| 059-670-013-000         | \$1,269.60      | 9.09%                |
| 059-670-014-000         | \$1,269.60      | 9.09%                |
| <b>Parcels: 11</b>      | <b>\$13,966</b> | <b>100%</b>          |

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