

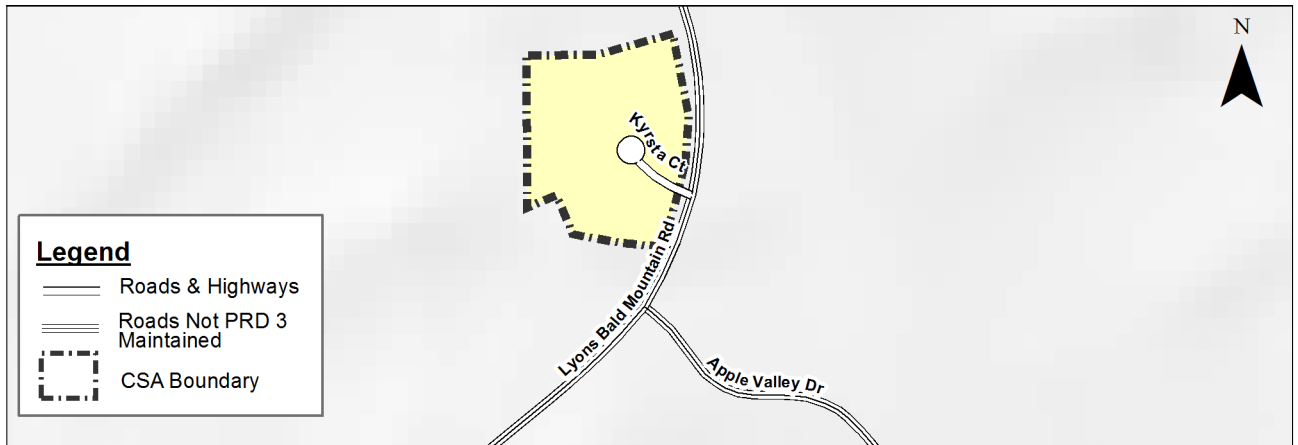


# Department of Public Works

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## PERMANENT ROAD DIVISION ZONE OF BENEFIT 3 APPLE VALLEY ESTATES UNIT 3 2023-24 ANNUAL REPORT



### ADMINISTRATION

Assistant to the  
Department Head  
Emma Hawks  
209.694.2718

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Airport Manager  
Drew Njirich  
209.533.5685

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### ENGINEERING

Supervising Engineer  
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### FLEET SERVICES

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Mike Cognito  
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Warren Smith, L.S.  
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Enclosed is the 2023 Annual Report for Permanent Road Division Zone of Benefit 3, Apple Valley Estates Unit 3 (PRD 3). The report contains information regarding planned road maintenance, budget, and funding requirements for fiscal year 2023-24.

To identify your special tax total locate the parcel number on *Exhibit A, 2023-24 Special Tax Schedule*. This tax is levied against your parcel as an additional line item on your Tuolumne County property tax bill. **THIS REPORT IS NOT A BILL.**

PRD 3 was established in 2008 by the Local Agency Formation Commission for funding long term road maintenance and repairs. At the time of creation, PRD 3 property owners voted to approve the special tax with an annual increase equivalent to the construction cost index inflation factor. For fiscal year 2023-24 the inflation factor is 4.9% .

The purpose of this annual report is to provide information about the administration of PRD 3. If you have any questions regarding your County Service Area please contact the Public Works Department.

## Services

Road and drainage  
maintenance

## 0.3 Lane Miles

Kyrsta Court

## Anticipated Maintenance

None scheduled

### Permanent Road Division No. 3, Apple Valley Unit 3 Annual Report

#### I. Background

Permanent Road Division Zone of Benefit No. 3 (PRD 3) is located near Sonora in Board of Supervisors District No. 1. The PRD was established August 26, 2008 by Board of Supervisors' Resolution 106-08 to provide long term road maintenance and repairs. The special tax rate was approved by property owner voter at the same time the PRD was established.

#### II. Administration

The Tuolumne County Board of Supervisors serves as the Conducting Authority and Board of Directors for the PRD Zone. The Board of Supervisors has directed the Department of Public Works to administer road maintenance activities within the Zone of Benefit.

#### III. Road Inventory

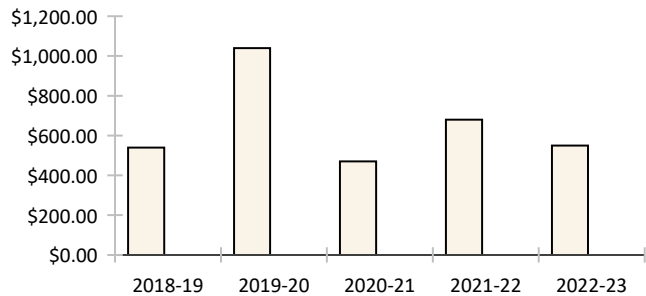
Road Name	Length (ft)	Width (ft)	Length (mi)	Surface	Condition
Kyrsta Court	134	24	0.03	Paved	Fair
<b>TOTAL CSA Road Length (miles):</b>			0.025		

#### IV. Maintenance Record

Fiscal Yr	Operational Routine Maintenance	Preventative Road Maintenance
2018-19	\$ 540.00 Admin.	
2019-20	\$ 1,040.00 Signs, Admin.	
2020-21	\$ 470.00 Admin.	
2021-22	\$ 680.00 Admin.	
2022-23	\$ 550.00 Admin.	

The maintenance record is categorized into two types of expenses: operational costs and road maintenance costs.

- Operational & routine maintenance costs are routine expenses. Typically, these costs are smaller value items and funded using a current year's budget.
- Preventative road maintenance costs are infrequent maintenance items, scheduled based on pavement condition. Typically, these costs are larger expenses that require multiple years of reserve fund savings (see item X).



### V. Revenue

The primary source of revenue in PRD 3 is designed to be the collection of a special tax on each parcel.

### VI. Assessments

PRD 3 is not charged assessments. All parcels are charged the same amount of special tax per resolution 106-08. See "Exhibit A" for a parcel list.

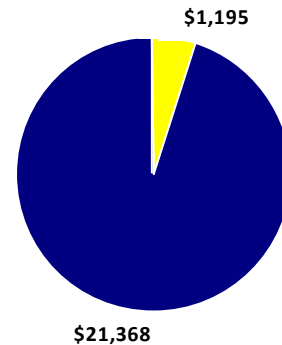
### VII. Field Review

Department of Public Works staff visited Kyrsta Court in April 2023. At this time, buildout has begun within PRD 3.

### VIII. Proposed Work Program, FY 2023-24

	Estimated Expenditures
Road Maintenance: No significant maintenance	\$0
Maintenance Contingency	\$0
<b>Work Funds Total:</b>	<b>\$0</b>

### Proposed Budget



### IX. Administration and Engineering

The County of Tuolumne shall be reimbursed for administrative costs as follows:

	Estimated Expenditures
Administration & Engineering Costs	
Engineering & Administration*	\$542
<b>Admin &amp; Eng TOTAL</b>	<b>\$1,195</b>

\*Engineering and Administration is estimated as follows:  
 \$400 per CSA or PRD plus \$23 per parcel for annual report admin.  
 15% of projected expenditures for contract administration  
 \$50 for mailing and printing costs

- Admin & Eng
- Reserve
- Work Program: Maint & Contingency

### X. Proposed Budget FY 2023-24

(Fiscal year begins July 1)

	Estimated Expenditures	Total
Beginning Fund Balance (estimated)		\$19,800
Revenues (estimated)		
Special Tax		\$2,563
Interest		\$200
Available Funds (estimated)		\$22,563
Expenses (estimated)		
Work Program & Contingency Fees	\$0	
Administration & Engineering	\$1,195	
		-\$1,195
<b>Reserve</b>		<b>\$21,368</b>

**Permanent Road Division Zone of Benefit 3, Apple Valley 3  
 2023-24 Special Tax Schedule**

To identify your parcel's charge locate the parcel number in the table below. **This report is not a bill.** Parcel charge will be added as line item on yearly property tax billing.

Assessor Parcel Number	Parcel Tax	Percent of Total Tax
<b>085-400-057-000</b>	\$640.75	25%
<b>085-400-058-000</b>	\$640.75	25%
<b>085-400-059-000</b>	\$640.75	25%
<b>085-400-062-000</b>	\$640.75	25%
Parcels: 4	\$2,563.00	100%

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