

**Right of Entry
Completeness Checklist**

- o All 15 pages of ROE completed
- o **Attach** copies of homeowners insurance policy declarations page(s) and the debris removal coverage page
- o **Attach** copies of automobile insurance policy declarations page(s) (if destroyed vehicles on property)
- o Signatures of all owners
- o If in a Trust, attach Trust, LLC, Incorporation documents
 - o 1st page of the trust, LLC, etc. Agreement
 - o Signature authorization page
 - o Any of relevant pages, such as a power of Attorney
- o Special items or aspects of home, sketches, notes
- o Return all pages of ROE

By mail: Community Development Department
 Environmental Health Division
 2 So. Green Street
 Sonora, CA 95370

Hand deliver: 48 Yaney, 4th floor, Sonora open Mon. – Thurs. 8:30 AM-3 PM, closed noon – 1 PM

Email: Scan to wkruse@co.tuolumne.ca.us