



## SHELLEY PIECH TREASURER/TAX COLLECTOR

Tuolumne County Administration Center  
2 South Green Street  
Sonora, California 95370  
Phone (209) 533-5544

### AVOID PENALTIES BY UNDERSTANDING ONLINE BILL-PAY

- **Scheduling Bill Pay Payments**

Payments made through Bill Pay require sufficient time for the Tax Collector to receive the payment. To avoid late penalties, the “Payment Send On Date” must be at least 4 or 5 full business days prior to the date the payment is due to the Tax Collector. For scheduling purposes, the first business day after your scheduled “Payment Send On Date” should be counted as Day 1.

Property tax payments must be **received** or **USPS postmarked** by the delinquency date to avoid penalties. Most bill pay services use permit imprint, which does not contain a valid postmark. If payment is received after the delinquency date, with an invalid postmark, the payment will be considered late and penalties will be imposed, in accordance with State law.

- **Other Options:**

**PAY ONLINE** using a credit card (Visa, MasterCard, Discover or American Express), a Visa debit card, or by electronic check.

The processing fee for credit cards is 2.5% of the amount paid; for debit cards the fee is \$3.95; for electronic check the fee is \$1.00.

**In person payments** can be made at our office at 2 S. Green Street, Sonora, CA 95370. Our office hours are Monday through Friday, 8am – 5pm, excluding holidays.