

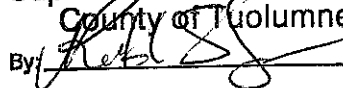


County Administrator's Office

FILED

AUG 24 2015

Superior Court of California
County of Tuolumne

By:  Clerk

August 10, 2015

Craig L. Pedro
County Administrator

Tuolumne County Administration Center
2 South Green Street
Sonora, CA 95370
Phone (209) 533-5511
Fax (209) 533-5510
www.tuolumnecounty.ca.gov

The Honorable Donald Segerstrom
Tuolumne County Superior Court
60 North Washington Street
Sonora, CA 95370

Re: Response to Grand Jury Report – Permit Fees (*User Fee Dev. Guide*)

Dear Judge Segerstrom:

The following is offered in response to the 2014-2015 Grand Jury Report as it pertains to the Permit Fees.

Grand Jury Findings

- F1.** The Grand Jury finds that User Fees established for permitting procedures derives from a predetermined formula, circa 1990, of ten different public service Bargaining Units represent the County weighed against the local Consumer Price Index; there is no easily understood explanation for pricing made available to the public.

Response: Agree to the extent that: 1) the background memorandum provided to the Board and public when the formula and process was originally adopted is not readily available; and 2) the User Fee Development Guide which does completely explain the process is not available on-line.

Grand Jury Recommendations

- R1.** The Grand Jury recommends that the County Administrator annually update and display a self-explanatory User Fee Development Guide, to be available at the Development Information Center/CRA, and on the County website at the start of each fiscal year, beginning 2016.

Response: The recommendation has not yet been implemented, but the CAO will update and post the User Fee Development Guide used by all departments on the

...serving the Board of Supervisors, departments, and the community as good stewards of the County's fiscal and human resources through collaborative, professional and ethical leadership.

County website before the end of calendar 2015. Customers of any department can then be referred to the website to view the Guide.

Thank you for the opportunity to respond to the above finding and recommendation. Please feel free to contact me should you have any questions regarding same.

Sincerely,

A handwritten signature in black ink, appearing to read "Craig L. Pedro". The signature is fluid and cursive, with the first name "Craig" and last name "Pedro" clearly distinguishable.

CRAIG L. PEDRO
County Administrator

cc: Board of Supervisors
Beverly Shane, CRA Director
Daniel Richardson, Deputy County Administrator