



Translation Certificate Checklist

Please use the following checklist to ensure you have the needed items to request a Translation Certificate from the County of Tuolumne County Clerk's office.

A Translation Certificate is issued by the County Clerk when the appropriate information is provided showing a document in a foreign language was translated into English by a certified and registered court interpreter, or an accredited translator registered with the American Translators Association.

Locate a Translator or Interpreter

A list of certified and registered court interpreters can be found [here](#).

A list of accredited translators by the American Translators Association can be found [here](#).

Obtain Translation and Declaration

Have the translator provide to you the following:

- Original Translation of foreign language document
- Declaration stating the translation is true and accurate.
(This must include the certification, qualifications, or registration of the translator or interpreter)
- Signature on the declaration of the translator or interpreter acknowledged by a notary public.

Provide Information and Fee to the County Clerk

The following must be provided to the County Clerk:

- Original Document in the Foreign Language
- Original English Translation
- Original Declaration from Translator or Interpreter
- Certificate Fee. The list of filing fees can be found [here](#).



In addition, you will need an additional fee to record the bond with the County Recorder's Office.